

**SANTA PAULA UNIFIED  
SCHOOL DISTRICT  
AUDIT REPORT  
For the Fiscal Year Ended  
June 30, 2015**



**SANTA PAULA UNIFIED SCHOOL DISTRICT**

*For the Fiscal Year Ended June 30, 2015*

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***Financial Section***

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## INDEPENDENT AUDITORS' REPORT

Governing Board  
Santa Paula Unified School District  
Santa Paula, California

### Report on the Financial Statements

We have audited the accompanying financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of Santa Paula Unified School District, as of and for the fiscal year ended June 30, 2015, and the related notes to the financial statements, which collectively comprise the District's basic financial statements as listed in the table of contents.

### Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

### Auditors' Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America, the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States, and the *2014-15 Guide for Annual Audits of K-12 Local Education Agencies and State Compliance Reporting*. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

### Opinions

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, each major fund, and the aggregate remaining fund information of Santa Paula Unified School District, as of June 30, 2015, and the respective changes in financial position thereof for the fiscal year then ended in accordance with accounting principles generally accepted in the United States of America.

### **Emphasis of Matter**

As discussed in Note 1.I. to the basic financial statements, the District has changed its method for accounting and reporting for pensions during fiscal year 2014-15 due to the adoption of Governmental Accounting Standards Board Statement No. 68, "Accounting and Financial Reporting for Pensions-An Amendment of GASB Statement No. 27" and No. 71, "Pension Transition for Contributions Made Subsequent to the Measurement Date-An Amendment of GASB Statement No. 68". The adoption of these standards required retrospective application resulting in a \$37,598,007 reduction of previously reported net position at July 1, 2014. Our opinion is not modified with respect to this matter.

### **Other Matters**

#### *Required Supplementary Information*

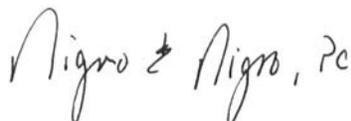
Accounting principles generally accepted in the United States of America require that the management's discussion and analysis on pages 3 through 10, budgetary comparison information on pages 45 and 46, schedule of funding progress on page 47, schedule of proportionate share of the net pension liability on page 48, and schedule of contributions on page 49 be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

#### *Other Information*

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the District's basic financial statements. The supplementary information is presented for purposes of additional analysis and is not a required part of the basic financial statements. The schedule of expenditures of federal awards is presented for purposes of additional analysis as required by U.S. Office of Management and Budget Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*, and is also not a required part of the basic financial statements. The supplementary information on pages 53 to 59, including the schedule of expenditures of federal awards on page 57 are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated in all material respects in relation to the basic financial statements as a whole. The information on page 52 has not been subjected to the auditing procedures applied in the audit of the basic financial statements and accordingly, we do not express an opinion or provide any assurance on it.

### **Other Reporting Required by Government Auditing Standards**

In accordance with *Government Auditing Standards*, we have also issued our report dated December 1, 2015, on our consideration of the District's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the District's internal control over financial reporting and compliance.



Murrieta, California  
December 1, 2015

**SANTA PAULA UNIFIED SCHOOL DISTRICT**  
*Management's Discussion and Analysis (Unaudited)*  
 For the Fiscal Year Ended June 30, 2015

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This discussion and analysis of Santa Paula Unified School District's financial performance provides an overview of the District's financial activities for the fiscal year ended June 30, 2015. Please read it in conjunction with the District's financial statements, which immediately follow this section.

**FINANCIAL HIGHLIGHTS**

- The District's overall financial status improved from last year as the net position increased by 14.2% to \$13.1 million.
- Total governmental revenues were \$61.0 million, \$1.6 million more than expenses.
- The total cost of basic programs was \$59.4 million. Because a portion of these costs was paid for with charges, fees, and intergovernmental aid, the net cost that required taxpayer funding was just \$47.0 million.
- Average daily attendance (ADA) in grades K-12 decreased by 8, or 0.2%.

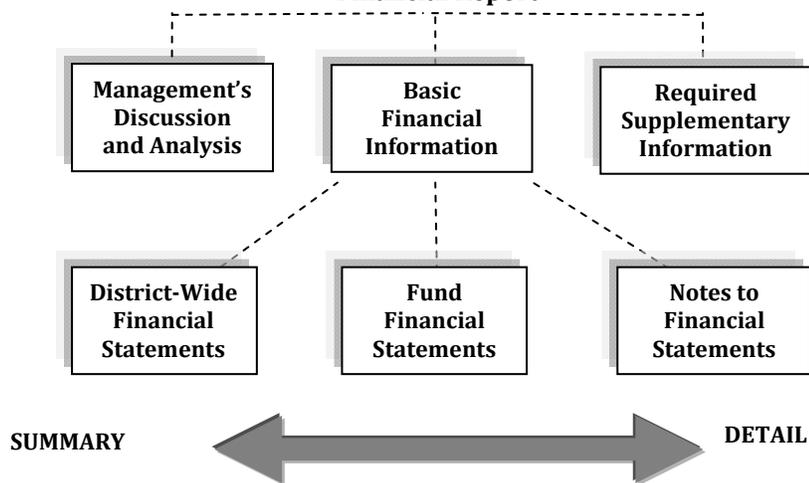
**OVERVIEW OF THE FINANCIAL STATEMENTS**

This annual report consists of three parts – management discussion and analysis (this section), the basic financial statements, and required supplementary information. The basic financial statements include two kinds of statements that present different views of the District:

- The first two statements are *district-wide financial statements* that provide both short-term and long-term information about the District's overall financial status.
- The remaining statements are *fund financial statements* that focus on individual parts of the District, reporting the District's operations in more detail than the district-wide statements.
  - The *governmental funds* statements tell how basic services like regular and special education were financed in the short term as well as what remains for future spending.
  - The *fiduciary funds* statement provides information about the financial relationships in which the District acts solely as a trustee or agent for the benefit of others to whom the resources belong.

**Figure A-1. Organization of Santa Paula Unified School District's Annual Financial Report**

The financial statements also include *notes* that explain some of the information in the statements and provide more detailed data. Figure A-1 shows how the various parts of this annual report are arranged and related to one another.



**SANTA PAULA UNIFIED SCHOOL DISTRICT**  
*Management's Discussion and Analysis (Unaudited)*  
*For the Fiscal Year Ended June 30, 2015*

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**OVERVIEW OF THE FINANCIAL STATEMENTS (continued)**

Figure A-2 summarizes the major features of the District's financial statements, including the portion of the District's activities they cover and the types of information they contain.

**Figure A-2. Major Features of the District-Wide and Fund Financial Statements**

<b>Type of Statements</b>	<b>District-Wide</b>	<b>Governmental Funds</b>	<b>Fiduciary Funds</b>
<i>Scope</i>	Entire District, except fiduciary activities	The activities of the District that are not proprietary or fiduciary, such as special education and building maintenance	Instances in which the District administers resources on behalf of someone else, such as scholarship programs and student activities monies
<i>Required financial statements</i>	<ul style="list-style-type: none"> <li>• Statement of Net Position</li> <li>• Statement of Activities</li> </ul>	<ul style="list-style-type: none"> <li>• Balance Sheet</li> <li>• Statement of Revenues, Expenditures &amp; Changes in Fund Balances</li> </ul>	<ul style="list-style-type: none"> <li>• Statement of Fiduciary Net Position</li> </ul>
<i>Accounting basis and measurement focus</i>	Accrual accounting and economic resources focus	Modified accrual accounting and current financial resources focus	Accrual accounting and economic resources focus
<i>Type of asset/liability information</i>	All assets and liabilities, both financial and capital, short-term and long-term	Only assets expected to be used up and liabilities that come due during the year or soon thereafter; no capital assets included	All assets and liabilities, both short-term and long-term; The District's funds do not currently contain non-financial assets, though they can
<i>Type of inflow/outflow information</i>	All revenues and expenses during year, regardless of when cash is received or paid	Revenues for which cash is received during or soon after the end of the year; expenditures when goods or services have been received and payment is due during the year or soon thereafter	All revenues and expenses during the year, regardless of when cash is received or paid

The remainder of this overview section of management's discussion and analysis highlights the structure and contents of each of the statements.

**SANTA PAULA UNIFIED SCHOOL DISTRICT**  
*Management's Discussion and Analysis (Unaudited)*  
*For the Fiscal Year Ended June 30, 2015*

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**OVERVIEW OF THE FINANCIAL STATEMENTS (continued)**

**District-Wide Statements**

The district-wide statements report information about the District as a whole using accounting methods similar to those used by private-sector companies. The statement of net position includes all of the District's assets and liabilities. All of the current year's revenues and expenses are accounted for in the statement of activities regardless of when cash is received or paid.

The two district-wide statements report the District's net position and how it has changed. Net position – the difference between the District's assets and deferred outflows of resources and liabilities and deferred inflows of resources – is one way to measure the District's financial health, or *position*.

- Over time, increases and decreases in the District's net position are an indicator of whether its financial position is improving or deteriorating, respectively.
- To assess the overall health of the District, you need to consider additional nonfinancial factors such as changes in the District's demographics and the condition of school buildings and other facilities.
- In the district-wide financial statements, the District's activities are categorized as *Governmental Activities*. Most of the District's basic services are included here, such as regular and special education, transportation, and administration. Property taxes and state aid finance most of these activities.

**Fund Financial Statements**

The fund financial statements provide more detailed information about the District's most significant funds – not the District as a whole. Funds are accounting devices the District uses to keep track of specific sources of funding and spending on particular programs:

- Some funds are required by State law and by bond covenants.
- The District establishes other funds to control and manage money for particular purposes (like repaying its long-term debt) or to show that it is properly using certain revenues.

The District has two kinds of funds:

- *Governmental funds* – Most of the District's basic services are included in governmental funds, which generally focus on (1) how cash and other financial assets that can readily be converted to cash flow in and out and (2) the balances left at year-end that are available for spending. Consequently, the governmental funds statements provide a detailed short-term view that helps you determine whether there are more or fewer financial resources that can be spent in the near future to finance the District's programs. Because this information does not encompass the additional long-term focus of the district-wide statements, we provide additional information on a separate reconciliation page that explains the relationship (or differences) between them.
- *Fiduciary funds* – The District is the trustee, or fiduciary, for assets that belong to others, namely, the student activities funds. The District is responsible for ensuring that the assets reported in these funds are used only for their intended purposes and by those to whom the assets belong. All of the District's fiduciary activities are reported in a separate statement of fiduciary net position. We exclude these activities from the district-wide financial statements because the District cannot use these assets to finance its operations.

**SANTA PAULA UNIFIED SCHOOL DISTRICT**  
*Management's Discussion and Analysis (Unaudited)*  
*For the Fiscal Year Ended June 30, 2015*

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**FINANCIAL ANALYSIS OF THE DISTRICT AS A WHOLE**

**Net Position.** The District's combined net position was higher on June 30, 2015, than it was the year before – increasing 14.2% to \$13.1 million (See Table A-1).

**Table A-1**

	<b>Governmental Activities</b>		<b>Variance Increase (Decrease)</b>
	<b>2014*</b>	<b>2015</b>	
Current assets	\$ 38,958,722	\$ 31,163,034	\$ (7,795,688)
Capital assets	43,282,264	49,990,326	6,708,062
<b>Total assets</b>	<b>82,240,986</b>	<b>81,153,360</b>	<b>(1,087,626)</b>
<b>Total deferred outflows of resources</b>	<b>2,648,904</b>	<b>3,458,487</b>	<b>809,583</b>
Current liabilities	4,731,696	3,665,223	(1,066,473)
Long-term liabilities	68,704,022	53,318,186	(15,385,836)
<b>Total liabilities</b>	<b>73,435,718</b>	<b>56,983,409</b>	<b>(16,452,309)</b>
<b>Total deferred inflows of resources</b>	<b>-</b>	<b>14,544,884</b>	<b>14,544,884</b>
Net position			
Net investment in capital assets	21,804,764	26,013,522	4,208,758
Restricted	17,227,297	13,105,729	(4,121,568)
Unrestricted	(27,577,889)	(26,035,697)	1,542,192
<b>Total net position</b>	<b>\$ 11,454,172</b>	<b>\$ 13,083,554</b>	<b>\$ 1,629,382</b>

\* As restated

**Changes in net position, governmental activities.** The District's total revenues increased 2.8% to \$61.0 million (See Table A-2). The increase is due primarily to increased state funding.

The total cost of all programs and services increased 14.6% to \$59.4 million. The District's expenses are predominantly related to educating and caring for students, 79.5%. The purely administrative activities of the District accounted for just 6.2% of total costs. A significant contributor to the increase in costs was increased instructional costs.

**Table A-2**

	<b>Governmental Activities</b>		<b>Variance Increase (Decrease)</b>
	<b>2014</b>	<b>2015</b>	
Total Revenues	\$ 59,347,825	\$ 61,019,442	\$ 1,671,617
Total Expenses	51,805,057	59,390,060	7,585,003
Increase (decrease) in net position	\$ 7,542,768	\$ 1,629,382	\$ (5,913,386)

**SANTA PAULA UNIFIED SCHOOL DISTRICT**  
*Management's Discussion and Analysis (Unaudited)*  
*For the Fiscal Year Ended June 30, 2015*

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**FINANCIAL ANALYSIS OF THE DISTRICT'S FUNDS**

The financial performance of the District as a whole is reflected in its governmental funds as well. As the District completed this year, its governmental funds reported a combined fund balance of \$27.8 million, which is below last year's ending fund balance of \$34.6 million. The primary cause of the decreased fund balance is expenditures for capital outlay projects.

**General Fund Budgetary Highlights**

Over the course of the year, the District revised the annual operating budget several times. The major budget amendments fall into these categories:

- Revenues – increased by \$2.2 million primarily to reflect increased state LCFF sources, Federal categorical, and local revenue.
- Salaries and benefits costs – increased by approximately \$2.6 million due to collectively bargained salary increases.
- Other costs – increased by \$3.4 million to re-budget carryover funds and revise operational cost estimates.

While the District's final budget for the General Fund anticipated that revenues would fall short of expenditures by about \$2.4 million, the actual results for the year show that revenues exceeded expenditures by roughly \$0.1 million. Actual revenues were \$0.4 million more than anticipated, but expenditures were \$2.1 million less than budgeted.

**CAPITAL ASSET AND DEBT ADMINISTRATION**

**Capital Assets**

By the end of 2014-15 the District had invested \$8.5 million in new capital assets, related to capital projects throughout the District. (More detailed information about capital assets can be found in Note 6 to the financial statements). Total depreciation expense for the year exceeded \$1.8 million.

**Table A-3: Capital Assets at Year End, Net of Depreciation**

	<b>Governmental Activities</b>		<b>Variance</b>
	<b>2014</b>	<b>2015</b>	<b>Increase (Decrease)</b>
Land	\$ 4,192,976	\$ 4,733,167	\$ 540,191
Artwork	25,795	25,795	-
Land improvements	5,057,933	5,132,313	74,380
Buildings and improvements	24,655,206	39,381,313	14,726,107
Equipment and vehicles	354,490	471,438	116,948
Construction in progress	8,995,864	246,300	(8,749,564)
<b>Total</b>	<b>\$ 43,282,264</b>	<b>\$ 49,990,326</b>	<b>\$ 6,708,062</b>

**SANTA PAULA UNIFIED SCHOOL DISTRICT**  
*Management's Discussion and Analysis (Unaudited)*  
*For the Fiscal Year Ended June 30, 2015*

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**CAPITAL ASSET AND DEBT ADMINISTRATION (continued)**

**Long-Term Debt**

At year-end the District had \$53.3 million in general obligation bonds, compensated absences, other post employment benefits, and net pension liability – a decrease of 28.9% from last year – as shown in Table A-4. (More detailed information about the District's long-term liabilities is presented in Note 7 to the financial statements).

**Table A-4: Outstanding Long-Term Debt at Year-End**

	<b>Governmental Activities</b>		<b>Variance Increase (Decrease)</b>
	<b>2014*</b>	<b>2015</b>	
General obligation bonds	\$ 25,577,943	\$ 24,802,818	\$ (775,125)
Capital leases	45,319	36,572	(8,747)
Compensated absences	322,635	332,515	9,880
Early retirement incentive	211,081	49,155	(161,926)
Other postemployment benefits	2,602,609	2,860,527	257,918
Net pension liability	39,944,435	25,236,599	(14,707,836)
<b>Total</b>	<b>\$ 68,704,022</b>	<b>\$ 53,318,186</b>	<b>\$ (15,385,836)</b>

\* As restated

**FACTORS BEARING ON THE DISTRICT'S FUTURE**

**Overview**

On June 16, 2015, the Governor, the Senate President pro Tempore, and the Speaker of the Assembly announced a budget agreement. The Legislature passed the budget bill and related legislation on Friday, June 19. The budget agreement relies on the administration's May 2015 estimates of (1) General Fund revenues, (2) the Proposition 98 minimum guarantee for schools and community colleges, and (3) budget reserve and debt payment requirements under Proposition 2. School and community college funding is the centerpiece of the agreement, as administration estimates of the Proposition 98 minimum guarantee have increased substantially over June 2014 levels. With savings resulting from (1) rejection of various administration proposals, (2) an error in the administration's Medi-Cal estimates, (3) legislative changes made to the Middle-Class Scholarship Program, and (4) other legislative actions, the agreement makes modest augmentations outside of Proposition 98 above May Revision levels.

**2015-16 to End With \$4.6 Billion in Estimated Total Reserves**

The budget agreement assumes \$115 billion in revenues, a 3.3 percent increase over 2014-15. (This total is net of the \$1.9 billion deposit in the Proposition 2 Budget Stabilization Account [BSA].) The state's "big three" General Fund taxes—the personal income tax, sales and use tax, and corporation tax—are estimated to increase at a slightly higher rate (4 percent). General Fund revenue growth was much higher in 2014-15, increasing at a very healthy 7.7 percent rate. General Fund spending is largely flat across 2014-15 and 2015-16, increasing at only 0.8 percent. Growth in ongoing programmatic spending, however, is masked by various one-time actions, including one-time spending in 2014-15 on debt payments and mandate backlog claims, and the end of the "triple flip" mechanism used to finance the state's prior deficit financing bonds. The budget ends 2015-16 with \$4.6 billion in estimated total reserves, including \$1.1 billion in the Special Fund for Economic Uncertainties—the state's traditional budget reserve—and \$3.5 billion in the BSA.

**SANTA PAULA UNIFIED SCHOOL DISTRICT**  
*Management's Discussion and Analysis (Unaudited)*  
*For the Fiscal Year Ended June 30, 2015*

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**FACTORS BEARING ON THE DISTRICT'S FUTURE (continued)**

**Proposition 98**

***Substantial Upward Revisions to Estimates of Proposition 98 Minimum Guarantee***

State budgeting for preschool, elementary and secondary schools, and the California Community Colleges (CCC) is based primarily on Proposition 98, approved by voters in 1988. Proposition 98 established a minimum funding requirement commonly called the minimum guarantee. The estimate of the 2013-14 and 2014-15 minimum guarantees have increased \$612 million and \$5.4 billion, respectively from the June 2014 estimates. The estimate of the 2015-16 minimum guarantee is \$7.6 billion (12 percent) higher than the 2014-15 Budget Act level. These increases in the guarantee are due primarily to state revenues being higher than assumed in last year's budget package. The budget package funds at these latest estimates of the minimum guarantees.

***Large Upward 2014-15 Adjustments Result in Relatively Modest Year-Over-Year Growth***

Growth from the revised 2014-15 level to 2015-16 is \$2.1 billion (3 percent). This relatively modest growth is due to the large upward revision to 2014-15 noted above. In 2015-16, total Proposition 98 funding is \$68.4 billion. Of this amount, \$49.4 billion is General Fund and \$19 billion is local property tax revenue. The notable increase in local property tax revenue from 2014-15 to 2015-16 (\$2.3 billion, 14 percent) is due in large part to the end of the triple flip and the shift of associated local property tax revenue back from cities, counties, and special districts to school and community college districts. Growth in local property tax revenue is slightly greater than growth in the Proposition 98 minimum guarantee, resulting in a slight reduction in Proposition 98 General Fund from 2014-15 to 2015-16.

***Per-Student Funding Increases Significantly***

Under the budget package, K-12 per-student funding increases from the 2014-15 Budget Act level of \$8,931 to \$9,942 in 2015-16—an increase of \$1,011 (11 percent).

***Budget Package Contains Many Spending Changes***

The budget accounts for higher Local Control Funding Formula (LCFF) costs and uses the remaining funding increase for paying down the K-14 mandate backlog. In addition to these changes, the budget package includes a \$256 million settle-up payment related to meeting the Proposition 98 minimum guarantee for 2006-07 and 2009-10 and \$207 million in unspent prior-year Proposition 98 funds that have been repurposed.

***Package Notably Reduces Outstanding K-14 Obligations***

The budget package includes the following K-14 actions, all of which reduce the state's outstanding K-14 obligations.

- ***Pays Down Mandate Backlog.*** The budget package includes \$3.8 billion to pay down the K-14 mandate backlog (\$3.2 billion is for the K-12 backlog and \$632 million for the CCC backlog). After accounting for these payments, the LAO estimates the outstanding K-14 mandate backlog to be \$1.5 billion (\$1.2 billion for schools and about \$300 million for community colleges).
- ***Retires All K-14 Payment Deferrals.*** As required by trailer legislation enacted last year, the budget package provides \$992 million to eliminate all remaining K-14 payment deferrals. The budget year will be the first fiscal year since 2000-01 that the state is set to make all K-14 payments on time.
- ***Pays Off Emergency Repair Program (ERP) Obligation.*** The budget includes \$273 million for the final ERP payment. Statute requires the state to provide a total of \$800 million to school districts for emergency facility repairs, and the state has provided \$527 million to date. (Of the \$273 million, \$145 million comes from a settle-up payment and \$128 million comes from unspent prior-year Proposition 98 funds.)

**SANTA PAULA UNIFIED SCHOOL DISTRICT**  
*Management's Discussion and Analysis (Unaudited)*  
*For the Fiscal Year Ended June 30, 2015*

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**FACTORS BEARING ON THE DISTRICT'S FUTURE (continued)**

**K-12 Education**

***Large Increase for Local Control Funding Formula (LCFF)***

The largest single augmentation in the state budget is \$6.0 billion for implementing the LCFF for school districts and charter schools—bringing total LCFF funding to \$52 billion. This reflects a 13 percent year-over-year increase in LCFF funding. The administration estimates this funding will close 52 percent of the remaining gap to LCFF target rates. The budget funds 90 percent of the estimated statewide full LCFF implementation cost. School districts and charter schools may use LCFF monies for any educational purpose, including implementation of their Local Control and Accountability Plans.

***New Secondary School Career Technical Education (CTE) Competitive Grant Program***

The budget package includes \$900 million in one-time funding for a three-year competitive grant program to promote high-quality CTE. Of this amount, \$400 million is provided in 2015-16, \$300 million in 2016-17, and \$200 million in 2017-18. School districts, county offices of education (COEs), charter schools, and Regional Occupational Centers and Programs operated by joint powers agencies (JPAs) may apply for grants, individually or in consortia. The program provides separate pools of funding for large, medium-sized, and small applicants, based on applicants' average daily attendance (ADA) in grades 7-12. Specifically, 88 percent of the funding is reserved for applicants with ADA greater than 550, 8 percent is reserved for applicants with ADA between 140 and 550, and 4 percent is reserved for applicants with less than 140 ADA. The Superintendent of Public Instruction (SPI), in collaboration with the executive director of the State Board of Education (SBE), will determine the number of grants to be awarded and specific grant amounts.

***Package of Special Education Actions***

The budget includes \$67 million for a package of special education-related activities. Of the \$67 million, \$52 million is ongoing and \$15 million is one time. The largest ongoing augmentation in this package is for expanding services for infants, toddlers, and preschoolers with disabilities as well as requiring preschool staff training and parent education relating to identifying and meeting preschoolers' special needs. The largest one-time augmentation is for one or two COEs to develop statewide resources and training opportunities for addressing students' diverse instructional and behavioral needs.

***Second Round of Internet Infrastructure Grants***

The budget includes \$50 million in one-time funding for the second round of Broadband Internet Infrastructure Grants. The K-12 High Speed Network is to award grants to schools that cannot administer online tests or can only administer the tests by shutting down other essential online activities such as email. Grants may be used to purchase Internet infrastructure. The Department of Finance (DOF) must approve projects resulting in costs exceeding \$1,000 per test-taking pupil.

All of these factors were considered in preparing the Santa Paula Unified School District budget for the 2015-16 fiscal year.

**CONTACTING THE DISTRICT'S FINANCIAL MANAGEMENT**

This financial report is designed to provide our citizens, taxpayers, customers, investors and creditors with a general overview of the District's finances and to demonstrate the District's accountability for the money it receives. If you have questions about this report or need additional information contact the Assistant Superintendent, Business Services at Santa Paula Unified School District, Santa Paula, California at (805) 933-8819.

**SANTA PAULA UNIFIED SCHOOL DISTRICT**  
*Statement of Net Position*  
*June 30, 2015*

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	Total Governmental Activities
<b>ASSETS</b>	
Cash	\$ 28,503,769
Accounts receivable	2,627,835
Inventories	31,430
Non-depreciable capital assets	5,005,262
Depreciable capital assets	75,424,995
Less, accumulated depreciation	<u>(30,439,931)</u>
Total assets	<u>81,153,360</u>
<b>DEFERRED OUTFLOWS OF RESOURCES</b>	
Amounts contributed after the measurement date	3,176,176
Deferred amounts on refunding	<u>282,311</u>
Total deferred outflows	<u>3,458,487</u>
<b>LIABILITIES</b>	
Accounts payable	3,662,499
Unearned revenue	2,724
Long-term liabilities, due or payable within one year	1,264,361
Long-term liabilities, due or payable after one year	<u>52,053,825</u>
Total liabilities	<u>56,983,409</u>
<b>DEFERRED INFLOWS OF RESOURCES</b>	
Differences between projected and actual earnings on plan investments	6,395,735
Adjustment due to differences in proportions	<u>8,149,149</u>
Total deferred inflows	<u>14,544,884</u>
<b>NET POSITION</b>	
Net investment in capital assets	26,013,522
Restricted for:	
Capital projects	9,785,026
Debt service	1,994,869
Categorical programs	1,325,834
Unrestricted	<u>(26,035,697)</u>
Total net position	<u>\$ 13,083,554</u>

# SANTA PAULA UNIFIED SCHOOL DISTRICT

## Statement of Activities

For the Fiscal Year Ended June 30, 2015

Functions/Programs	Expenses	Program Revenues		Net (Expense) Revenue and Changes in Net Position	
		Charges for Services	Operating Grants and Contributions		Capital Grants and Contributions
<b>Governmental Activities</b>					
Instructional Services:					
Instruction	\$ 34,123,239	\$ 178,856	\$ 6,519,769	\$ 6,441	\$ (27,418,173)
Instruction-Related Services:					
Supervision of instruction	1,752,418	13,497	867,247	-	(871,674)
Instructional library, media and technology	1,288,280	27	17,310	-	(1,270,943)
School site administration	3,950,006	3,284	133,842	-	(3,812,880)
Pupil Support Services:					
Home-to-school transportation	446,089	9,811	125,787	-	(310,491)
Food services	2,961,962	279,660	2,599,684	-	(82,618)
All other pupil services	2,678,902	8,236	517,241	-	(2,153,425)
General Administration Services:					
Data processing services	329,039	-	-	-	(329,039)
Other general administration	3,355,339	8,797	410,723	-	(2,935,819)
Plant services	5,600,072	177,401	29,637	-	(5,393,034)
Ancillary services	494,865	36	1,251	-	(493,578)
Community services	123,463	-	-	-	(123,463)
Transfers between agencies	1,140,989	-	-	-	(1,140,989)
Interest on long-term debt	1,145,397	-	-	-	(1,145,397)
Other outgo	-	66,090	458,726	-	524,816
Total Governmental Activities	\$ 59,390,060	\$ 745,695	\$ 11,681,217	\$ 6,441	(46,956,707)
<b>General Revenues:</b>					
Property taxes					9,096,547
Federal and state aid not restricted to specific purpose					38,718,916
Interest and investment earnings					48,882
Miscellaneous					721,744
Total general revenues					48,586,089
Change in net position					1,629,382
Net position - July 1, 2014, as originally stated					49,052,179
Adjustments for restatement (Note 1.1.)					(37,598,007)
Net position - July 1, 2014, as restated					11,454,172
Net position - June 30, 2015					\$ 13,083,554

**SANTA PAULA UNIFIED SCHOOL DISTRICT**  
*Balance Sheet – Governmental Funds*  
*June 30, 2015*

	General Fund	Cafeteria Fund	Building Fund	Special Reserve Fund for Capital Outlay Projects	Non-Major Governmental Funds	Total Governmental Funds
<b>ASSETS</b>						
Cash	\$ 14,830,765	\$ 469,250	\$ 792,155	\$ 8,116,399	\$ 4,295,200	\$ 28,503,769
Accounts receivable	2,136,025	415,337	1,033	7,431	68,009	2,627,835
Due from other funds	659,674	101	-	-	364,282	1,024,057
Inventories	-	31,430	-	-	-	31,430
Total Assets	<u>\$ 17,626,464</u>	<u>\$ 916,118</u>	<u>\$ 793,188</u>	<u>\$ 8,123,830</u>	<u>\$ 4,727,491</u>	<u>\$ 32,187,091</u>
<b>LIABILITIES AND FUND BALANCES</b>						
<b>Liabilities</b>						
Accounts payable	\$ 2,575,314	\$ 38,300	\$ 683,906	\$ 21,995	\$ 35,882	\$ 3,355,397
Due to other funds	255,101	659,674	109,282	-	-	1,024,057
Unearned revenue	2,724	-	-	-	-	2,724
Total Liabilities	<u>2,833,139</u>	<u>697,974</u>	<u>793,188</u>	<u>21,995</u>	<u>35,882</u>	<u>4,382,178</u>
<b>Fund Balances</b>						
Nonspendable	6,500	31,430	-	-	-	37,930
Restricted	1,107,690	186,714	-	8,101,835	3,678,060	13,074,299
Committed	-	-	-	-	1,013,549	1,013,549
Assigned	5,870,180	-	-	-	-	5,870,180
Unassigned	7,808,955	-	-	-	-	7,808,955
Total Fund Balances	<u>14,793,325</u>	<u>218,144</u>	<u>-</u>	<u>8,101,835</u>	<u>4,691,609</u>	<u>27,804,913</u>
Total Liabilities and Fund Balances	<u>\$ 17,626,464</u>	<u>\$ 916,118</u>	<u>\$ 793,188</u>	<u>\$ 8,123,830</u>	<u>\$ 4,727,491</u>	<u>\$ 32,187,091</u>

## SANTA PAULA UNIFIED SCHOOL DISTRICT

### Reconciliation of the Governmental Funds Balance Sheet to the Statement of Net Position June 30, 2015

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<b>Total fund balances - governmental funds</b>		\$ 27,804,913
Amounts reported for governmental <i>activities</i> in the statement of net position are different because capital assets used for governmental activities are not financial resources and therefore are not reported as assets in governmental funds. The cost of the assets is \$80,430,257 and the accumulated depreciation is (\$30,439,931).		49,990,326
In governmental funds, interest on long-term debt is not recognized until the period in which it matures and is paid. In the government-wide statement of activities, it is recognized in the period that it is incurred. The additional liability for unmatured interest owing at the end of the period was:		(307,102)
Deferred amounts on refunding represent amounts paid to an escrow agent in excess of the outstanding debt at the time of the payment for refunded bonds which have been defeased. In the government-wide statements it is recognized as a deferred outflow of resources. The remaining deferred amounts on refunding at the end of the year were:		282,311
In governmental funds, deferred outflows and inflows of resources relating to pensions are not reported because they are applicable to future periods. In the statement of net position, deferred outflows and inflows of resources relating to pensions are reported.		
	Deferred outflows of resources	3,176,176
	Deferred inflows of resources	(14,544,884)
In governmental funds, only current liabilities are reported. In the statement of net position, all liabilities, including long-term liabilities, are reported. Long-term liabilities relating to governmental activities consist of:		
	General obligation bonds payable	(24,802,818)
	Compensated absences payable	(332,515)
	Capital leases payable	(36,572)
	Supplementary retirement plan	(49,155)
	Other post employment benefits	(2,860,527)
	Net pension liability	(25,236,599)
		<u>(53,318,186)</u>
<b>Total net position - governmental activities</b>		<u>\$ 13,083,554</u>

**SANTA PAULA UNIFIED SCHOOL DISTRICT**

*Statement of Revenues, Expenditures, and Changes in Fund Balances – Governmental Funds  
For the Fiscal Year Ended June 30, 2015*

	General Fund	Cafeteria Fund	Building Fund	Special Reserve Fund for Capital Outlay Projects	Non-Major Governmental Funds	Total Governmental Funds
<b>REVENUES</b>						
LCFF sources	\$ 43,331,285	\$ -	\$ -	\$ -	\$ 255,000	\$ 43,586,285
Federal sources	3,380,462	2,701,040	-	-	-	6,081,502
Other state sources	5,049,909	215,022	-	-	113,658	5,378,589
Other local sources	3,961,098	132,272	5,864	549,554	2,268,326	6,917,114
<b>Total Revenues</b>	<b>55,722,754</b>	<b>3,048,334</b>	<b>5,864</b>	<b>549,554</b>	<b>2,636,984</b>	<b>61,963,490</b>
<b>EXPENDITURES</b>						
Current:						
Instruction	33,344,889	-	-	-	-	33,344,889
Instruction-Related Services:						
Supervision of instruction	1,818,673	-	-	-	-	1,818,673
Instructional library, media and technology	1,360,826	-	-	-	-	1,360,826
School site administration	4,087,290	-	-	-	-	4,087,290
Pupil Support Services:						
Home-to-school transportation	446,089	-	-	-	-	446,089
Food services	33,359	3,014,854	-	-	-	3,048,213
All other pupil services	2,780,682	-	-	-	-	2,780,682
Ancillary services	504,415	-	-	-	-	504,415
Community services	126,574	-	-	-	-	126,574
General Administration Services:						
Data processing services	339,422	-	-	-	-	339,422
Other general administration	3,396,775	-	-	-	55,324	3,452,099
Plant services	5,519,266	19,323	-	58,861	17,539	5,614,989
Transfers of indirect costs	(159,674)	159,674	-	-	-	-
Capital outlay	836,217	-	3,620,487	352,413	3,900,588	8,709,705
Intergovernmental transfers	1,140,989	-	-	-	-	1,140,989
Debt service:						
Principal	8,747	-	-	-	1,090,000	1,098,747
Interest	-	-	-	-	843,825	843,825
<b>Total Expenditures</b>	<b>55,584,539</b>	<b>3,193,851</b>	<b>3,620,487</b>	<b>411,274</b>	<b>5,907,276</b>	<b>68,717,427</b>
Excess (Deficiency) of Revenues						
Over (Under) Expenditures	138,215	(145,517)	(3,614,623)	138,280	(3,270,292)	(6,753,937)
<b>OTHER FINANCING SOURCES (USES)</b>						
Interfund transfers in	-	-	-	-	806,585	806,585
Interfund transfers out	-	-	-	-	(806,585)	(806,585)
<b>Total Other Financing Sources and Uses</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Net Change in Fund Balances</b>	<b>138,215</b>	<b>(145,517)</b>	<b>(3,614,623)</b>	<b>138,280</b>	<b>(3,270,292)</b>	<b>(6,753,937)</b>
Fund Balances, July 1, 2014	14,655,110	363,661	3,614,623	7,963,555	7,961,901	34,558,850
Fund Balances, June 30, 2015	\$ 14,793,325	\$ 218,144	\$ -	\$ 8,101,835	\$ 4,691,609	\$ 27,804,913

**SANTA PAULA UNIFIED SCHOOL DISTRICT**

*Reconciliation of the Governmental Funds Statement of Revenues, Expenditures,  
and Changes in Fund Balances to the Statement of Activities  
For the Fiscal Year Ended June 30, 2015*

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**Total net change in fund balances - governmental funds** \$ (6,753,937)

Amounts reported for governmental *activities* in the statement of activities are different because:

Capital outlays are reported in governmental funds as expenditures. However, in the statement of activities, the cost of those assets is allocated over their estimated useful lives as depreciation expense. The difference between capital outlay expenditures and depreciation expense for the period is:

	8,513,325	
Expenditures for capital outlay		
Depreciation expense	<u>(1,805,263)</u>	
		6,708,062

In governmental funds, repayments of long-term debt are reported as expenditures. In the government-wide statements, repayments of long-term debt are reported as a reduction of liabilities. Expenditures for repayment of the principal portion of long-term debt were: 1,094,209

In government-wide statements, expenses must be accrued in connection with any liability incurred during the period that are not expected to be liquidated with current financial resources, in addition to compensated absences and long-term debt. Examples include special termination benefits such as retirement incentives financed over time. This year, incentives paid were: 161,926

In governmental funds, postemployment benefits costs are recognized as expenditures in the period they are paid. In the government-wide statements, postemployment benefits costs are recognized in the period that they are incurred. The increase in the net OPEB liability at the end of the period was: (257,918)

In governmental funds, if debt is issued at a premium or a discount, the premium or discount is recorded as an other financing source or use in the period it is incurred. In the government-wide statements, the premium or discount is amortized over the life of the debt. Amortization of the premium and discount for the period is: 21,110

In governmental funds, accreted interest on capital appreciation bonds is not recorded as an expenditure from current resources. In the government-wide statement of activities, however, this is recorded as interest expense for the period. Accreted interest earned exceeded the accreted interest paid by: (331,447)

In governmental funds, pension costs are recognized when employer contributions are made. In the statement of activities, pension costs are recognized on the accrual basis. This year, the difference between the accrual-basis pension costs and actual employer contributions was: 992,700

Deferred charges on refunding represent amounts paid to an escrow agent in excess of the outstanding debt at the time of the payment for refunded bonds which have been defeased. In the government-wide statements it is recognized as a deferred outflow of resources. The amortization of deferred charges on refunding for the current period is: (20,165)

In governmental funds, interest on long-term debt is recognized in the period that it becomes due. In the government-wide statement of activities, it is recognized in the period that it is incurred. Unmatured interest owing at the end of the period, less matured interest paid during the period but owing from the prior period, was: 24,722

In the statement of activities, compensated absences are measured by the amounts *earned* during the year. In the governmental funds, however, expenditures for these items are measured by the amount of financial resources used (essentially, the amounts actually *paid*). (9,880)

**Change in net position of governmental activities** \$ 1,629,382

**SANTA PAULA UNIFIED SCHOOL DISTRICT**  
*Statement of Fiduciary Net Position*  
*June 30, 2015*

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	Agency Funds
	<u>Student Body Funds</u>
<b>Assets</b>	
Cash	\$ 251,219
Inventories	<u>6,408</u>
<b>Total Assets</b>	<u><u>\$ 257,627</u></u>
<b>Liabilities</b>	
Due to student groups	<u>\$ 257,627</u>
<b>Total Liabilities</b>	<u><u>\$ 257,627</u></u>

# SANTA PAULA UNIFIED SCHOOL DISTRICT

## Notes to Financial Statements

June 30, 2015

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### NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Santa Paula Unified School District (the "District") accounts for its financial transactions in accordance with the policies and procedures of the California Department of Education's *California School Accounting Manual*. The accounting policies of the District conform to accounting principles generally accepted in the United States of America as prescribed by the Governmental Accounting Standards Board. The following is a summary of the more significant policies:

#### A. Reporting Entity

A reporting entity is comprised of the primary government, component units, and other organizations that are included to ensure the financial statements are not misleading. The primary government of the District consists of all funds, departments, and agencies that are not legally separate from the District. For Santa Paula Unified School District, this includes general operations, food service, and student related activities of the District.

Component units are legally separate organizations for which the District is financially accountable. Component units may also include organizations that are fiscally dependent on the District, in that the District approves their budget, the issuance of their debt or the levying of their taxes. In addition, component units are other legally separate organizations for which the District is not financially accountable but the nature and significance of the organization's relationship with the District is such that exclusion would cause the District's financial statements to be misleading or incomplete.

For financial reporting purposes, the component units have a financial and operational relationship which meets the reporting entity definition criteria of the Governmental Accounting Standards Board (GASB) Statement No. 14, *The Financial Reporting Entity*, and thus are included in the financial statements using the blended presentation method as if they were part of the District's operations because the governing board of the component units is essentially the same as the governing board of the District and because their purpose is to finance the construction of facilities to be used for the direct benefit of the District.

The Santa Paula School and Golden West Schools Financing Authorities (the Authorities) financial activity are presented in the financial statements as the Capital Projects for Blended Component Units Fund and the Debt Service for Blended Component Units Fund. Certificates of participation and other debt issued by the Authorities are included as long-term liabilities in the government-wide financial statements. Individually prepared financial statements are not prepared for the Authorities.

#### B. Basis of Presentation, Basis of Accounting

##### 1. Basis of Presentation

###### Government-Wide Financial Statements

The statement of net position and the statement of activities display information about the primary government (the District). These statements include the financial activities of the overall government, except for fiduciary activities. Eliminations have been made to minimize the double-counting of internal activities. Governmental activities generally are financed through taxes, intergovernmental revenues, and other nonexchange transactions.

The statement of activities presents a comparison between direct expenses and program revenues for each function of the District's governmental activities. Direct expenses are those that are specifically associated with a program or function and, therefore, are clearly identifiable to a particular function.

# SANTA PAULA UNIFIED SCHOOL DISTRICT

## Notes to Financial Statements

June 30, 2015

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### NOTE 1 - SIGNIFICANT ACCOUNTING POLICIES

#### B. Basis of Presentation, Basis of Accounting

##### 1. Basis of Presentation (continued)

###### **Government-Wide Financial Statements (continued)**

Program revenues include (a) fees, fines, and charges paid by the recipients of goods or services offered by the programs and (b) grants and contributions that are restricted to meeting the operational or capital requirements of a particular program. Revenues that are not classified as program revenues, including all taxes, are presented as general revenues.

###### **Fund Financial Statements**

The fund financial statements provide information about the District's funds, including its fiduciary funds. Separate statements for each fund category - *governmental* and *fiduciary* - are presented. The emphasis of fund financial statements is on major governmental funds, each displayed in a separate column. All remaining governmental and enterprise funds are aggregated and reported as nonmajor funds.

###### **Major Governmental Funds**

The District maintains the following major governmental funds:

**General Fund:** This fund is the general operating fund of the District. It is used to account for all financial resources except those required to be accounted for in another fund.

**Cafeteria Fund:** This fund is used to account for revenues received and expenditures made to operate the District's food service operations.

**Building Fund:** This fund is used to account for the acquisition of major governmental capital facilities and buildings from the sale of general obligation bonds.

**Special Reserve Fund for Capital Outlay Projects:** This fund is used to account for funds set aside for Board designated construction projects.

###### **Non-Major Governmental Funds**

The District reports the following non-major governmental funds:

###### **Special Revenue Funds:**

**Child Development Fund:** This fund is used to account for resources committed to child development programs maintained by the District.

**Deferred Maintenance Fund:** This fund is used to account for resources committed to major repair or replacement of District property.

###### **Capital Projects Funds:**

**County School Facilities Fund:** This fund is used to account for state apportionments provided for modernization of school facilities under SB50.

# SANTA PAULA UNIFIED SCHOOL DISTRICT

## Notes to Financial Statements

June 30, 2015

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### NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

#### B. Basis of Presentation, Basis of Accounting (continued)

##### 1. Basis of Presentation (continued)

###### Non-Major Governmental Funds (continued)

###### Capital Projects Funds: (continued)

**Capital Facilities Fund:** This fund is used to account for resources received from developer impact fees assessed under provisions of the California Environmental Quality Act.

###### Debt Service Funds:

**Bond Interest and Redemption Fund:** This Fund is used to account for the accumulation of resources for, and the repayment of, District bonds, interest, and related costs.

**Debt Service Fund for Blended Component Units:** This fund is used to account for the debt service activity of the Golden West Schools Financing Authority.

###### Fiduciary Funds

Fiduciary fund reporting focuses on net position and changes in net position. Fiduciary funds are used to report assets held in a trustee or agency capacity for others and therefore cannot be used to support the District's own programs. The fiduciary fund category includes pension (and other employee benefit) trust funds, investment trust funds, private-purpose trust funds, and agency funds. The District maintains the following fiduciary fund:

**Agency Funds:** The District maintains a separate agency fund for each school that operates an Associated Student Body (ASB) Fund, whether it is organized or not.

##### 2. Measurement Focus, Basis of Accounting

###### Government-Wide and Fiduciary Fund Financial Statements

The government-wide and fiduciary fund financial statements are reported using the economic resources measurement focus and the accrual basis of accounting. Revenues are recorded when earned and expenses are recorded at the time liabilities are incurred, regardless of when the related cash flows take place. Nonexchange transactions, in which the District gives (or receives) value without directly receiving (or giving) equal value in exchange, include property taxes, grants, entitlements, and donations. On an accrual basis, revenue from property taxes is recognized in the fiscal year in which all eligibility requirements have been satisfied.

###### Governmental Fund Financial Statements

Governmental funds are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Under this method, revenues are recognized when measurable and available. Expenditures are recorded when the related fund liability is incurred, except for principal and interest on general long-term debt, claims and judgments, and compensated absences, which are recognized as expenditures to the extent they have matured. Capital asset acquisitions are reported as expenditures in governmental funds. Proceeds of general long-term debt and financing from capital leases are reported as other financing sources.

# SANTA PAULA UNIFIED SCHOOL DISTRICT

## Notes to Financial Statements

June 30, 2015

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### NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

#### B. Basis of Presentation, Basis of Accounting (continued)

##### 3. Revenues - Exchange and Non-Exchange Transactions

Revenue resulting from exchange transactions, in which each party gives and receives essentially equal value, is recorded on the accrual basis when the exchange takes place. On a modified accrual basis, revenue is recorded in the fiscal year in which the resources are measurable and become available. Available means that the resources will be collected within the current fiscal year. Generally, available is defined as collectible within 60 days. However, to achieve comparability of reporting among California districts and so as not to distort normal revenue patterns, with specific respect to reimbursement grants and corrections to state-aid apportionments, the California Department of Education has defined available for districts as collectible within one year. The following revenue sources are considered to be both measurable and available at fiscal year-end: State apportionments, interest, certain grants, and other local sources.

Non-exchange transactions, in which the District receives value without directly giving equal value in return, include property taxes, certain grants, entitlements, and donations. Revenue from property taxes is recognized in the fiscal year in which the taxes are received. Revenue from certain grants, entitlements, and donations is recognized in the fiscal year in which all eligibility requirements have been satisfied. Eligibility requirements include time and purpose requirements. On a modified accrual basis, revenue from non-exchange transactions must also be available before it can be recognized.

#### C. Budgetary Data

The budgetary process is prescribed by provisions of the California *Education Code* and requires the governing board to hold a public hearing and adopt an operating budget no later than July 1 of each year. The District governing board satisfied these requirements. The adopted budget is subject to amendment throughout the year to give consideration to unanticipated revenue and expenditures primarily resulting from events unknown at the time of budget adoption with the legal restriction that expenditures cannot exceed appropriations by major object account.

The amounts reported as the original budgeted amounts in the budgetary statements reflect the amounts when the original appropriations were adopted. The amounts reported as the final budgeted amounts in the budgetary statements reflect the amounts after all budget amendments have been accounted for. For budget purposes, on behalf payments have not been included as revenue and expenditures as required under generally accepted accounting principles.

#### D. Encumbrances

Encumbrance accounting is used in all budgeted funds to reserve portions of applicable appropriations for which commitments have been made. Encumbrances are recorded for purchase orders, contracts, and other commitments when they are written. Encumbrances are liquidated when the commitments are paid. All encumbrances are liquidated as of June 30.

# SANTA PAULA UNIFIED SCHOOL DISTRICT

## Notes to Financial Statements

June 30, 2015

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### NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

#### E. Assets, Deferred Outflows of Resources, Liabilities, Deferred Inflows of Resources, and Net Position

##### 1. Cash and Cash Equivalents

The District considers cash and cash equivalents to be cash on hand and demand deposits. In addition, because the Treasury Pool is sufficiently liquid to permit withdrawal of cash at any time without prior notice or penalty, equity in the pool is also deemed to be a cash equivalent.

##### 2. Inventories

Inventories are valued at cost using the first-in/first-out (FIFO) method. The costs of governmental fund-type inventories are recorded as expenditures when consumed rather than when purchased.

##### 3. Capital Assets

Purchased or constructed capital assets are reported at cost or estimated historical cost. Donated fixed assets are recorded at their estimated fair value at the date of donation. The cost of normal maintenance and repairs that do not add to the value of the asset or materially extend assets' lives are not capitalized.

Capital assets are depreciated using the straight-line method over the following estimated useful lives:

Description	Estimated Lives
Buildings and Improvements	25-50 years
Land Improvements	25-50 years
Furniture and Equipment	5-15 years

##### 4. Unearned Revenue

Unearned revenue arises when potential revenue does not meet both the "measurable" and "available" criteria for recognition in the current period or when resources are received by the District prior to the incurrence of qualifying expenditures. In subsequent periods, when both revenue recognition criteria are met, or when the District has a legal claim to the resources, the liability for unearned revenue is removed from the combined balance sheet and revenue is recognized.

Certain grants received that have not met eligibility requirements are recorded as unearned revenue. On the governmental fund financial statements, receivables that will not be collected within the available period are also recorded as unearned revenue.

##### 5. Deferred Outflows/Inflows of Resources

In addition to assets, the statement of net position will sometimes report a separate section for deferred outflows of resources. This separate financial statement element, *deferred outflows of resources*, represents a consumption of net position that applies to a future period and so will not be recognized as an outflow of resources (expense/expenditure) until then. The District has two items that qualify for reporting in this category. The first item is to recognize contributions made to the pension plan after the measurement date of the net pension liability. The second is deferred amount on refunding, which resulted from the difference in the carrying value of refunded debt and its reacquisition price. This amount is shown as deferred and amortized over the shorter of the life of the refunded or refunding debt.

# SANTA PAULA UNIFIED SCHOOL DISTRICT

## Notes to Financial Statements

June 30, 2015

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### NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

#### E. Assets, Deferred Outflows of Resources, Liabilities, Deferred Inflows of Resources, and Net Position (continued)

##### 5. Deferred Outflows/Inflows of Resources (continued)

In addition to liabilities, the statement of net position will sometimes report a separate section for deferred inflows of resources. This separate financial statement element, *deferred inflows of resources*, represents an acquisition of net position that applies to a future period and will not be recognized as an inflow of resources (revenue) until that time. The District has two items that are reported as deferred inflows of resources. Those items both recognize the District's proportionate share of the deferred inflows of resources related to its pension plans as more fully described in the footnote entitled "Pension Plans".

##### 6. Compensated Absences

The liability for compensated absences reported in the government-wide statements consists of unpaid, accumulated vacation leave balances. The liability has been calculated using the vesting method, in which leave amounts for both employees who currently are eligible to receive termination payments and other employees who are expected to become eligible in the future to receive such payments upon termination are included.

##### 7. Pensions

For purposes of measuring the net pension liability and deferred outflows/inflows of resources related to pensions, and pension expense, information about the fiduciary net position of the District's California State Teachers Retirement System (CalSTRS) and California Public Employees' Retirement System (CalPERS) plans and addition to/deductions from the Plans' fiduciary net position have been determined on the same basis as they are reported by CalSTRS and CalPERS. For this purpose, benefit payments (including refunds of employee contributions) are recognized when due and payable in accordance with the benefit terms. Investments are reported at fair value.

##### 8. Fund Balances

The fund balance for governmental funds is reported in classifications based on the extent to which the government is bound to honor constraints on the specific purposes for which amounts in those funds can be spent.

**Nonspendable:** Fund balance is reported as nonspendable when the resources cannot be spent because they are either in a nonspendable form or legally or contractually required to be maintained intact. Resources in nonspendable form include inventories and prepaid assets.

**Restricted:** Fund balance is reported as restricted when the constraints placed on the use of resources are either externally imposed by creditors, grantors, contributors, or laws or regulations of other governments; or imposed by law through constitutional provision or by enabling legislation.

**Committed:** The District's highest decision-making level of authority rests with the District's Board. Fund balance is reported as committed when the Board passes a resolution that places specified constraints on how resources may be used. The Board can modify or rescind a commitment of resources through passage of a new resolution.

**NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)**

**E. Assets, Deferred Outflows of Resources, Liabilities, Deferred Inflows of Resources, and Net Position (continued)**

**8. Fund Balances (continued)**

**Assigned:** Resources that are constrained by the District's intent to use them for a specific purpose, but are neither restricted nor committed, are reported as assigned fund balance. Intent may be expressed by either the Board, committees (such as budget or finance), or officials to which the Board has delegated authority.

**Unassigned:** Unassigned fund balance represents fund balance that has not been restricted, committed, or assigned and may be utilized by the District for any purpose. When expenditures are incurred, and both restricted and unrestricted resources are available, it is the District's policy to use restricted resources first, then unrestricted resources in the order of committed, assigned, and then unassigned, as they are needed.

**9. Net Position**

Net position is classified into three components: net investment in capital assets; restricted; and unrestricted. These classifications are defined as follows:

- **Net investment in capital assets** - This component of net position consists of capital assets, including restricted capital assets, net of accumulated depreciation and reduced by the outstanding balances of any bonds, mortgages, notes, or other borrowings that are attributable to the acquisition, construction, or improvement of those assets. If there are significant unspent related debt proceeds at year-end, the portion of the debt attributable to the unspent proceeds are not included in the calculation of net investment in capital assets. Rather, that portion of the debt is included in the same net position component as the unspent proceeds.
- **Restricted** - This component of net position consists of constraints placed on net position use through external constraints imposed by creditors (such as through debt covenants), grantors, contributors, or laws or regulations of other governments or constraints imposed by law through constitutional provisions or enabling legislation.
- **Unrestricted net position** - This component of net position consists of net position that does not meet the definition of "net investment in capital assets" or "restricted".

When both restricted and unrestricted resources are available for use, it is the District's policy to use restricted resources first, then unrestricted resources as they are needed.

**F. Minimum Fund Balance Policy**

The District is committed to maintaining a prudent level of financial resources to protect against the need to reduce service levels because of revenue shortfalls or unanticipated expenditures. Pursuant to the Criteria and Standards for fiscal solvency adopted by the State Board of Education, the Reserve for Economic Uncertainties (REU) required for districts our size is 3% of total General Fund operating expenditures, including other financing sources and uses.

## SANTA PAULA UNIFIED SCHOOL DISTRICT

### Notes to Financial Statements

June 30, 2015

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#### NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

##### F. Minimum Fund Balance Policy (continued)

The District has adopted a minimum fund balance policy, which states that the Board intends to maintain a minimum fund balance equal to at least two months of General Fund operating expenditures, or 17 percent of General Fund expenditures and other financing uses. If the unassigned balance falls below this level due to an emergency situation, unexpected expenditures, or revenue shortfalls, the Board shall develop a plan to recover the fund balance.

When an expenditure is incurred for purposes for which both restricted and unrestricted fund balance is available, the District considers restricted funds to have been spent first. When an expenditure is incurred for which committed, assigned, or unassigned fund balances are available, the District considers amounts to have been spent first out of committed funds, then assigned funds, and finally unassigned funds, as needed unless the governing board has provided otherwise in its commitment or assignment actions.

##### G. Property Tax Calendar

The County is responsible for the assessment, collection, and apportionment of property taxes for all jurisdictions including the schools and special districts within the County. The Board of Supervisors levies property taxes as of September 1 on property values assessed on July 1. Secured property tax payments are due in two equal installments. The first is generally due November 1 and is delinquent with penalties on December 10, and the second is generally due on February 1 and is delinquent with penalties on April 10. Secured property taxes become a lien on the property on January 1.

##### H. Use of Estimates

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenditures during the reported period. Actual results could differ from those estimates.

##### I. New GASB Pronouncements

During the 2014-15 fiscal year, the following GASB Pronouncements became effective:

###### 1. Statement No. 68, *Accounting and Financial Reporting for Pensions - An Amendment of GASB Statement No. 27 (Issued 06/12)*

The primary objective of this Statement is to improve accounting and financial reporting by state and local governments for pensions. It also improves information provided by state and local governmental employers about financial support for pensions that is provided by other entities. This Statement results from a comprehensive review of the effectiveness of existing standards of accounting and financial reporting for pensions with regard to providing decision-useful information, supporting assessments of accountability and interperiod equity, and creating additional transparency.

This Statement replaces the requirements of Statement No. 27, *Accounting for Pensions by State and Local Governmental Employers*, as well as the requirements of Statement No. 50, *Pension Disclosures*, as they relate to pensions that are provided through pension plans administered as trusts or equivalent arrangements (hereafter jointly referred to as trusts) that meet certain criteria.

# SANTA PAULA UNIFIED SCHOOL DISTRICT

## Notes to Financial Statements

June 30, 2015

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### NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

#### I. New GASB Pronouncements (continued)

##### 1. Statement No. 68 (continued)

This Statement establishes standards for measuring and recognizing liabilities, deferred outflows of resources, and deferred inflows of resources, and expense/expenditures. For defined benefit pensions, this Statement identifies the methods and assumptions that should be used to project benefit payments, discount projected benefit payments to their actuarial present value, and attribute that present value to periods of employee service.

##### Cost-Sharing Employers

In financial statements prepared using the economic resources measurement focus and accrual basis of accounting, a cost-sharing employer that does not have a special funding situation is required to recognize a liability for its proportionate share of the net pension liability (of all employers for benefits provided through the pension plan)—the collective net pension liability. An employer's proportion is required to be determined on a basis that is consistent with the manner in which contributions to the pension plan are determined, and consideration should be given to separate rates, if any, related to separate portions of the collective net pension liability. The use of the employer's projected long-term contribution effort as compared to the total projected long-term contribution effort of all employers as the basis for determining an employer's proportion is encouraged.

A cost-sharing employer is required to recognize pension expense and report deferred outflows of resources and deferred inflows of resources related to pensions for its proportionate shares of collective pension expense and collective deferred outflows of resources and deferred inflows of resources related to pensions.

##### 2. Statement No. 71, *Pension Transition for Contributions Made Subsequent to the Measurement Date - An Amendment of GASB Statement No. 68 (Issued 11/13)*

The objective of this Statement is to address an issue regarding application of the transition provisions of Statement No. 68, *Accounting and Financial Reporting for Pensions*. The issue relates to amounts associated with contributions, if any, made by a state or local government employer or nonemployer contributing entity to a defined benefit pension plan after the measurement date of the government's beginning net pension liability.

Statement 68 requires a state or local government employer (or nonemployer contributing entity in a special funding situation) to recognize a net position liability measured as of a date (the measurement date) no earlier than the end of its prior fiscal year. If a state or local government employer or nonemployer contributing entity makes a contribution to a defined benefit pension plan between the measurement date of the reported net pension liability and the end of the government's reporting period, Statement 68 requires that the government recognize its contribution as a deferred outflow of resources. In addition, Statement 68 requires recognition of deferred outflows of resources and deferred inflows of resources for changes in the net pension liability of a state or local government employer or nonemployer contributing entity that arise from other types of events. At transition to Statement 68, if it is not practical for an employer or nonemployer contributing entity to determine the amounts of *all* deferred outflows of resources and deferred inflows of resources related to pensions, paragraph 137 of Statement 68 required that beginning balances for deferred outflows of resources and deferred inflows of resources not be reported.

## SANTA PAULA UNIFIED SCHOOL DISTRICT

### *Notes to Financial Statements*

*June 30, 2015*

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#### **NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)**

##### **I. New GASB Pronouncements (continued)**

###### **2. Statement No. 71 (continued)**

Consequently, if it is not practical to determine the amounts of all deferred outflows of resources and deferred inflows of resources related to pensions, contributions made after the measurement date of the beginning net pension liability could not have been reported as deferred outflows of resources at transition. This could have resulted in a significant understatement of an employer or nonemployer contributing entity's beginning net position and expense in the initial period of implementation.

This Statement amends paragraph 137 of Statement 68 to require that, at transition, a government recognize a beginning deferred outflow of resources for its pension contributions, if any, made subsequent to the measurement date of the beginning net pension liability. Statement 68, as amended, continues to require that beginning balances for other deferred outflows of resources and deferred inflows of resources related to pensions be reported at transition only if it is practical to determine all such amounts.

The provisions of this Statement are required to be applied simultaneously with the provisions of Statement 68.

###### **3. Cumulative Effect of Change in Accounting Principle**

Accounting changes adopted to conform to the provisions of these statements should be applied retroactively. The result of the implementation of these standards was to decrease the net position at July 1, 2013, by \$37,598,007, which is the amount of net pension liability, net of the deferred outflows of resources related to pensions at July 1, 2014.

## SANTA PAULA UNIFIED SCHOOL DISTRICT

### Notes to Financial Statements

June 30, 2015

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#### NOTE 2 – CASH

Cash at June 30, 2015, is reported at fair value and consisted of the following:

	Governmental Funds/Activities	Fiduciary Funds
Pooled Funds:		
Cash in county treasury	\$ 28,338,405	\$ -
Deposits:		
Cash on hand and in banks	40,312	251,219
Cash in revolving fund	6,500	-
Cash with fiscal agent	118,552	-
Total Deposits	165,364	251,219
Total Cash	\$ 28,503,769	\$ 251,219

#### Pooled Funds

In accordance with Education Code Section 41001, the District maintains substantially all of its cash in the County Treasury. The County pools and invests the cash. These pooled funds are carried at cost which approximates fair value. Interest earned is deposited annually to participating funds. Any investment losses are proportionately shared by all funds in the pool.

Because the District's deposits are maintained in a recognized pooled investment fund under the care of a third party and the District's share of the pool does not consist of specific, identifiable investment securities owned by the District, no disclosure of the individual deposits and investments or related custodial credit risk classifications is required.

In accordance with applicable state laws, the County Treasurer may invest in derivative securities with the State of California. However, at June 30, 2015, the County Treasurer has represented that the Pooled Investment Fund contained no derivatives or other investments with similar risk profiles.

#### Custodial Credit Risk – Deposits

Custodial credit risk is the risk that in the event of a bank failure, the District's deposits may not be returned to it. The District does not have a policy for custodial credit risk for deposits. Cash balances held in banks are insured up to \$250,000 by the Federal Depository Insurance Corporation (FDIC) and are collateralized by the respective financial institutions. In addition, the California Government Code requires that a financial institution secure deposits made by State or local governmental units by pledging securities in an undivided collateral pool held by a depository regulated under State law (unless so waived by the governmental unit). The market value of the pledged securities in the collateral pool must equal at least 110 percent of the total amount deposited by the public agencies. California law also allows financial institutions to secure public deposits by pledging first trust deed mortgage notes having a value of 150 percent of the secured public deposits and letters of credit issued by the Federal Home Loan Bank of San Francisco having a value of 105 percent of the secured deposits.

# SANTA PAULA UNIFIED SCHOOL DISTRICT

## Notes to Financial Statements

June 30, 2015

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### NOTE 2 – CASH (continued)

#### Custodial Credit Risk – Deposits (continued)

As of June 30, 2015, \$55,212 of the District's bank balance was exposed to custodial credit risk because it was uninsured and collateralized with securities held by the pledging financial institution's trust department or agency, but not in the name of the District.

### NOTE 3 – ACCOUNTS RECEIVABLE

Accounts receivable as of June 30, 2015, consisted of the following:

	General Fund	Cafeteria Fund	Building Fund	Special Reserve Fund for Capital Outlay Projects	Non-Major Governmental Funds	Totals
Federal Government:						
Special Education	\$ 521,099	\$ -	\$ -	\$ -	\$ -	\$ 521,099
Categorical aid programs	489,328	377,580	-	-	-	866,908
State Government:						
Special Education	126,146	-	-	-	-	126,146
Lottery	468,296	-	-	-	-	468,296
Categorical aid programs	268,903	36,544	-	-	-	305,447
Local:						
Interest	14,890	416	1,033	7,431	4,259	28,029
Developer fees	-	-	-	-	63,750	63,750
Miscellaneous	247,363	797	-	-	-	248,160
Total	<u>\$ 2,136,025</u>	<u>\$ 415,337</u>	<u>\$ 1,033</u>	<u>\$ 7,431</u>	<u>\$ 68,009</u>	<u>\$ 2,627,835</u>

### NOTE 4 - INTERFUND ACTIVITIES

#### A. Balances Due To/From Other Funds

Balances due/to other funds at June 30, 2015, consisted of the following:

General Fund due to Cafeteria Fund for stale dated and canceled checks	\$ 101
General Fund due to Deferred Maintenance Fund for year end revenue transfer	255,000
Cafeteria Fund due to General Fund for temporary loan for cash flow and indirect cost transfer	659,674
Building Fund due to Special Reserve Fund for Capital Outlay Projects for expenditure transfer	<u>109,282</u>
Total	<u>\$ 1,024,057</u>

#### B. Transfers To/From Other Funds

The District transferred \$806,585 from the Bond Interest and Redemption Fund to the Debt Service Fund for principal and interest payments.

**SANTA PAULA UNIFIED SCHOOL DISTRICT**  
*Notes to Financial Statements*  
*June 30, 2015*

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**NOTE 5 – FUND BALANCES**

At June 30, 2015, fund balances of the District’s governmental funds were classified as follows:

	General Fund	Cafeteria Fund	Special Reserve Fund for Capital Outlay Projects	Non-Major Governmental Funds	Total
<b>Nonspendable:</b>					
Revolving cash	\$ 6,500	\$ -	\$ -	\$ -	\$ 6,500
Stores inventories	-	31,430	-	-	31,430
Total Nonspendable	<u>6,500</u>	<u>31,430</u>	<u>-</u>	<u>-</u>	<u>37,930</u>
<b>Restricted:</b>					
Categorical programs	1,107,690	186,714	-	-	1,294,404
Capital projects	-	-	8,101,835	1,683,191	9,785,026
Debt service	-	-	-	1,994,869	1,994,869
Total Restricted	<u>1,107,690</u>	<u>186,714</u>	<u>8,101,835</u>	<u>3,678,060</u>	<u>13,074,299</u>
<b>Committed:</b>					
Deferred maintenance program	-	-	-	1,013,549	1,013,549
Total Committed	<u>-</u>	<u>-</u>	<u>-</u>	<u>1,013,549</u>	<u>1,013,549</u>
<b>Assigned:</b>					
ELA textbook adoption	750,000	-	-	-	750,000
E-rate project reserve	64,762	-	-	-	64,762
LCFF gap funding	3,703,157	-	-	-	3,703,157
SERP payments due	145,281	-	-	-	145,281
Mandate backlog funding	342,727	-	-	-	342,727
Site & department carryover	497,795	-	-	-	497,795
Unused vacation liability	366,458	-	-	-	366,458
Total Assigned	<u>5,870,180</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>5,870,180</u>
<b>Unassigned:</b>					
Reserve for economic uncertainties	1,700,000	-	-	-	1,700,000
Remaining unassigned balances	6,108,955	-	-	-	6,108,955
Total Unassigned	<u>7,808,955</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>7,808,955</u>
<b>Total</b>	<u>\$ 14,793,325</u>	<u>\$ 218,144</u>	<u>\$ 8,101,835</u>	<u>\$ 4,691,609</u>	<u>\$ 27,804,913</u>

## SANTA PAULA UNIFIED SCHOOL DISTRICT

### Notes to Financial Statements

June 30, 2015

#### NOTE 6 – CAPITAL ASSETS AND DEPRECIATION

Capital asset activity for the year ended June 30, 2015, was as follows:

	Balance, July 1, 2014	Additions	Retirements	Balance, June 30, 2015
Capital assets not being depreciated:				
Land	\$ 4,192,976	\$ 540,191	\$ -	\$ 4,733,167
Artwork	25,795	-	-	25,795
Construction in progress	8,995,864	227,138	8,976,702	246,300
Total capital assets not being depreciated	<u>13,214,635</u>	<u>767,329</u>	<u>8,976,702</u>	<u>5,005,262</u>
Capital assets being depreciated:				
Land improvements	5,664,591	219,793	-	5,884,384
Buildings and improvements	48,387,612	16,284,515	-	64,672,127
Equipment and vehicles	4,650,094	218,390	-	4,868,484
Total capital assets being depreciated	<u>58,702,297</u>	<u>16,722,698</u>	<u>-</u>	<u>75,424,995</u>
Accumulated depreciation for:				
Land improvements	(606,658)	(145,413)	-	(752,071)
Buildings and improvements	(23,732,406)	(1,558,408)	-	(25,290,814)
Equipment and vehicles	(4,295,604)	(101,442)	-	(4,397,046)
Total accumulated depreciation	<u>(28,634,668)</u>	<u>(1,805,263)</u>	<u>-</u>	<u>(30,439,931)</u>
Total capital assets being depreciated, net	<u>30,067,629</u>	<u>14,917,435</u>	<u>-</u>	<u>44,985,064</u>
Governmental activity capital assets, net	<u>\$ 43,282,264</u>	<u>\$ 15,684,764</u>	<u>\$ 8,976,702</u>	<u>\$ 49,990,326</u>

Depreciation expense is allocated to the instruction function in the statement of activities.

#### NOTE 7 – GENERAL LONG-TERM DEBT

Changes in long-term debt for the year ended June 30, 2015, were as follows:

	Balance, July 1, 2014*	Additions	Deductions	Balance, June 30, 2015	Amount Due Within One Year
General Obligation Bonds:					
Principal repayments	\$ 24,514,144	\$ -	\$ 1,085,462	\$ 23,428,682	\$ 1,169,402
Accreted interest component	531,139	335,985	4,538	862,586	15,598
Unamortized issuance premium	639,261	-	28,217	611,044	28,216
Unamortized issuance discount	(106,601)	-	(7,107)	(99,494)	(7,107)
Total - Bonds	<u>25,577,943</u>	<u>335,985</u>	<u>1,111,110</u>	<u>24,802,818</u>	<u>1,206,109</u>
Compensated Absences	322,635	9,880	-	332,515	-
Capital Leases	45,319	-	8,747	36,572	9,097
Supplemental Early Retirement	211,081	-	161,926	49,155	49,155
Other Postemployment Benefits	2,602,609	257,918	-	2,860,527	-
Net Pension Liability	39,944,435	-	14,707,836	25,236,599	-
Totals	<u>\$ 68,704,022</u>	<u>\$ 603,783</u>	<u>\$ 15,989,619</u>	<u>\$ 53,318,186</u>	<u>\$ 1,264,361</u>

\*Amounts as of July 1, 2014, have been restated for the net pension liability in accordance with GASB Statement No. 68.

Payments for general obligation bonds are made by the Bond Interest and Redemption Fund. Supplemental early retirement, compensated absences, OPEB payments, and amounts related to the net pension liability will be paid for by the fund for which the employee worked. Capital lease payments will be paid for by the General Fund.

## SANTA PAULA UNIFIED SCHOOL DISTRICT

### *Notes to Financial Statements*

*June 30, 2015*

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#### **NOTE 7 – GENERAL LONG-TERM DEBT (continued)**

##### **A. General Obligation Bonds**

###### **2000 General Obligation Bonds (Measure D)**

Bonds were authorized at an election of the registered voters of Santa Paula Elementary School District held on March 7, 2000 at which 55 percent of the voters authorized the issuance and sale of general obligation bonds not to exceed \$10,000,000. The bonds proceeds were used to finance the repair and modernization of existing and new school facilities. On June 15, 2000, the district issued \$3,000,000 of Series A bonds. On May 29, 2002, the district issued \$4,000,000 of Series B bonds. On May 18, 2005, the District issued \$3,000,000 of Series C bonds. Series A and B under this authorization have been fully defeased by subsequent refunding bonds, as described further in this note.

###### **2008 General Obligation Bonds (Measure Q)**

On November 4, 2008, the District was authorized at an election of the registered voters of Santa Paula Union High School District to issue \$39,000,000 in general obligation bonds. The bonds were authorized in order to finance the acquisition, construction, improvement, furnishing and equipping of school facilities for the District. On December 3, 2009, the district issued \$7,800,000 of Series A bonds. On May 16, 2012, the District issued \$6,999,546 of Series B bonds.

###### **General Obligation Refunding Bonds**

In previous years, beginning in 1996, the District has issued refunding bonds to advance refund certain of the District's previously issued and outstanding Election of 1990 and Measure D bonds. Net proceeds from the refunding bonds were used to purchase U.S. government securities. Those securities were deposited into an irrevocable trust with an escrow agent to provide for future debt service payments on the refunded bonds. As a result, the refunded bonds are considered to be defeased, and the related liability for the bonds has been removed from the District's liabilities.

Amounts paid to the refunded bond escrow agent in excess of the outstanding debt at the time of payment are recorded as deferred amounts on refunding on the statement of net position and are amortized to interest expense over the life of the liability. As of June 30, 2015, deferred amounts on refunding of \$282,311 remain to be amortized, and there is no principal balance outstanding on the defeased debt.

###### **Source of Repayment on Bonds**

The Bonds are general obligations of the District only. The Board of Supervisors of the County has the power and is obligated to levy and collect ad valorem property taxes for each fiscal year upon the taxable property of the District to pay the principal and interest on each bond as they become due and payable.

**SANTA PAULA UNIFIED SCHOOL DISTRICT**  
*Notes to Financial Statements*  
 June 30, 2015

**NOTE 7 – GENERAL LONG-TERM DEBT (continued)**

**A. General Obligation Bonds (continued)**

Following is a summary of bonds issued by the District and outstanding as of June 30, 2015:

Bond	Interest Rate	Date of Issue	Maturity Date	Amount of Original Issue	Outstanding, July 1, 2014	Additions	Redeemed During Year	Outstanding, June 30, 2015
<b>ELEMENTARY SCHOOL DISTRICT</b>								
<b>Measure D (2000)</b>								
Series C	4.0%-6.0%	5/18/2005	8/1/2020	\$ 3,000,000	\$ 600,000	\$ -	\$ 75,000	\$ 525,000
<b>GOLDEN WEST SCHOOLS FINANCING AUTHORITY</b>								
<b>Refunding Issue (High School)</b>								
2005 Revenue	3.0%-4.5%	8/3/2005	11/1/2028	1,580,000	690,000	-	130,000	560,000
<b>SANTA PAULA SCHOOLS FINANCING AUTHORITY</b>								
<b>Refunding Issue (Elementary)</b>								
2007 Revenue	4.0%-4.375%	6/27/2007	11/1/2028	9,990,000	8,050,000	-	335,000	7,715,000
<b>HIGH SCHOOL DISTRICT</b>								
<b>Refunding Issue</b>								
1996 Refunding	3.5%-5.75%	4/18/1996	8/1/2015	3,390,000	690,000	-	325,000	365,000
<b>Measure Q (2008)</b>								
Series A	4.0%-6.0%	12/3/2009	8/1/2034	7,800,000	7,515,000	-	205,000	7,310,000
Series B	2.5%-3.25%	5/16/2012	8/1/2041	6,999,546	6,969,144	-	15,462	6,953,682
					<u>\$ 24,514,144</u>	<u>\$ -</u>	<u>\$ 1,085,462</u>	<u>\$ 23,428,682</u>
				Accreted Interest:				
				2008, Series B	<u>\$ 531,139</u>	<u>\$ 335,985</u>	<u>\$ 4,538</u>	<u>\$ 862,586</u>

The annual requirements to amortize all general obligation bonds payable outstanding as of June 30, 2015, were as follows:

Fiscal Year	Principal	Interest	Total
2015-2016	\$ 1,169,402	\$ 800,574	\$ 1,969,976
2016-2017	865,927	767,943	1,633,870
2017-2018	902,225	748,942	1,651,167
2018-2019	965,480	731,427	1,696,907
2019-2020	856,229	718,419	1,574,648
2020-2025	5,431,562	3,055,950	8,487,512
2025-2030	5,475,000	3,057,134	8,532,134
2030-2035	3,248,573	2,934,925	6,183,498
2035-2040	3,065,004	4,571,353	7,636,357
2040-2042	1,449,280	2,049,475	3,498,755
Total	<u>\$ 23,428,682</u>	<u>\$ 19,436,142</u>	<u>\$ 42,864,824</u>

# SANTA PAULA UNIFIED SCHOOL DISTRICT

## Notes to Financial Statements

June 30, 2015

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### NOTE 7 – GENERAL LONG-TERM DEBT (continued)

#### B. Capital Leases

The District has entered into lease agreements to lease copiers having a capitalized cost of \$46,967 under agreements that provide for a bargain purchase option at the expiration of the lease period and where the lease term is most of the equipment's full life. Future minimum lease payments are as follows:

<b>Year Ended</b>	
<b>June 30,</b>	<b>Payment</b>
2016	\$ 10,359
2017	10,360
2018	10,359
2019	8,321
	<u>39,399</u>
Less: Amount representing interest	<u>(2,827)</u>
Present value of minimum lease payments	<u><u>\$ 36,572</u></u>

The District will receive no sublease rental revenues nor pay any contingent rentals for the copiers.

#### C. Supplemental Early Retirement Program

##### SERP – 2009

In 2009, the Santa Paula Elementary School District agreed to provide a Supplemental Early Retirement Program (SERP) to eligible employees who elected early retirement by June 30, 2009. Six employees, who met the eligibility requirements, elected early retirement. Five payments are being paid over a five year period starting 2010-2011. The accumulated future liability for the District at June 30, 2015 amounts to \$10,000.

##### SERP – 2011

In 2011, the Santa Paula Union High School District agreed to provide a Supplemental Early Retirement Program (SERP) to eligible employees who elected early retirement by June 30, 2011. Five employees, who met the eligibility requirements, elected early retirement. Five payments of \$66,971 are being paid over a five year period starting June, 2011. As of June 30, 2015, there was no remaining liability.

##### SERP – 2012

In 2012, the Santa Paula Union High School District agreed to provide a Supplemental Early Retirement Program (SERP) to eligible employees who elected early retirement by June 30, 2012. Three employees, who met the eligibility requirements, elected early retirement. Five payments of \$39,155 are being paid over a five year period starting June, 2012. The accumulated future liability for the District at June 30, 2015 amounts to \$39,155.

## SANTA PAULA UNIFIED SCHOOL DISTRICT

### Notes to Financial Statements

June 30, 2015

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#### NOTE 8 – JOINT VENTURES

The Santa Paula Unified School District participates in three joint powers agreement (JPA) entities, the Ventura County Schools Self-Funding Authority (VCSSFA), Coastal Schools Employee Benefits Organization (CSEBO), and the Ventura County Fast Action School Transit Authority (VCFASTA). The relationship between the Santa Paula Unified School District and the JPAs is such that the JPAs are not component units of the District for financial reporting purposes.

The VCSSFA provides workers compensation, property and liability coverage for its member school districts through a varying combination of self-insurance and excess coverage. The VCFASTA was established July 1, 1995 for the purpose of providing a county wide distribution system for carrying documents and materials to and from the Ventura County Office of Education and participating public agencies. The CSEBO offers members self-insured programs in medical, dental, and vision benefits. The JPAs are governed by a board consisting of a representative from each member district. The governing board controls the operations of its JPA independent of any influence by the member districts beyond their representation on the governing board. Each member district pays a premium commensurate with the level of coverage requested and shares surpluses and deficits proportionately to its participation in the JPA.

Condensed audited financial information as of June 30, 2014, is as follows:

	VCSSFA	CSEBO	VCFASTA
Assets	\$ 96,474,918	\$ 11,062,283	\$ 38,113
Liabilities	58,139,911	11,062,283	19,173
Net Position	<u>\$ 38,335,007</u>	<u>\$ -</u>	<u>\$ 18,940</u>
Revenues	\$ 24,046,274	\$ 27,233,222	\$ 114,724
Expenses	24,746,129	28,720,842	105,954
Operating Income	(699,855)	(1,487,620)	8,770
Non-Operating Income	321,377	24,626	152
Change in Net Position	<u>\$ (378,478)</u>	<u>\$ (1,462,994)</u>	<u>\$ 8,922</u>

#### NOTE 9 – RISK MANAGEMENT

##### Property and Liability and Workers' Compensation

The District is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; injuries to employees and natural disasters. During fiscal year ending June 30, 2015, the District participated in the Ventura County Schools Self-Funding Authority public entity risk pool for property and liability insurance coverage and workers' compensation coverage. Settled claims have not exceeded this commercial coverage in any of the past three years. There has not been a significant reduction in coverage from the prior year.

##### Employee Medical Benefits

The District has contracted with Coastal Schools Employee Benefits Organization (CSEBO) to provide employee medical, dental, and vision benefits.

## SANTA PAULA UNIFIED SCHOOL DISTRICT

### Notes to Financial Statements

June 30, 2015

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#### NOTE 10 - COMMITMENTS AND CONTINGENCIES

##### A. State and Federal Allowances, Awards and Grants

The District has received state and federal funds for specific purposes that are subject to review and audit by the grantor agencies. Although such audits could generate expenditure disallowances under terms of the grants, it is believed that any required reimbursement will not be material.

##### B. Construction Commitments

At June 30, 2015, the District had commitments with respect to unfinished capital projects of approximately \$0.7 million to be paid from a combination of state and local funds.

##### C. Litigation

The District is involved in certain legal matters that arose out of the normal course of business. The District has not accrued a liability for any potential litigation against it because it does not meet the criteria to be considered a liability at June 30, 2015.

#### NOTE 11 - PENSION PLANS

Qualified employees are covered under multiple-employer defined benefit pension plans maintained by agencies of the State of California. Certificated employees are members of the California State Teachers' Retirement System (CalSTRS), and classified employees are members of California Public Employees' Retirement System (CalPERS).

##### A. General Information about the Pension Plans

###### Plan Descriptions

The District contributes to the California State Teachers' Retirement System (CalSTRS), a cost-sharing multiple-employer public employee retirement system defined benefit pension plan administered by CalSTRS. Benefit provisions under the Plan are established by State statute and District resolution. CalSTRS issues publicly available reports that include a full description of the pension plan regarding benefit provisions, assumptions, and membership information that can be found on the CalSTRS website.

The District also contributes to the School Employer Pool under the California Public Employees' Retirement System (CalPERS), a cost-sharing multiple-employer public employee retirement system defined benefit pension plan administered by CalPERS. Benefit provisions under the Plan are established by State statute and District resolution. CalPERS issues publicly available reports that include a full description of the pension plan regarding benefit provisions, assumptions, and membership information that can be found on the CalPERS website.

###### Benefits Provided

CalSTRS provides retirement, disability, and death benefits. Retirement benefits are determined as 2 percent of final compensation for each year of credited service at age 60 for members under *CalSTRS 2% at 60*, or age 62 for members under *CalSTRS 2% at 62*, increasing to a maximum of 2.4 percent at age 63 for members under *CalSTRS 2% at 60*, or age 65 for members under *CalSTRS 2% at 62*. The normal retirement eligibility requirements are age 60 for members under *CalSTRS 2% at 60*, or age 62 for members under *CalSTRS 2% at 62*, with a minimum of five years of service credited under the Defined Benefit Program, which can include service purchased from teaching in an out-of-state or foreign public school.

# SANTA PAULA UNIFIED SCHOOL DISTRICT

## Notes to Financial Statements

June 30, 2015

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### NOTE 11 - PENSION PLANS (continued)

#### A. General Information about the Pension Plans (continued)

##### Benefits Provided (continued)

Employees are eligible for service-related disability benefits after five years of service, unless the member is disabled due to an unlawful act of bodily injury committed by another person while working in CalSTRS covered employment, in which case the minimum is one year. Disability benefits are equal to fifty percent of final compensation regardless of age and service credit. Designated recipients of CalSTRS retired members receive a \$6,163 lump-sum death payment. There is a 2 percent simple increase each September 1 following the first anniversary of the date on which the monthly benefit began to accrue. The annual 2 percent increase is applied to all continuing benefits other than Defined Benefit Supplement annuities. However, if the member retires with a Reduced Benefit Election, the increase does not begin to accrue until the member reaches age 60 and is not payable until the member receives the full benefit. This increase is also known as the improvement factor.

CalPERS also provides retirement, disability, and death benefits. Retirement benefits are determined as 1.1 percent of final compensation for each year of credited service at age 50 for members under *2% at 55*, or 1.0 percent at age 52 for members under *2% at 62*, increasing to a maximum of 2.5 percent at age 63 for members under *2% at 55*, or age 67 for members under *2% at 62*. To be eligible for service retirement, members must be at least age 50 and have a minimum of five years of CalPERS-credited service. Members joining on or after January 1, 2013 must be at least age 52. Disability retirement has no minimum age requirement and the disability does not have to be job related. However, members must have a minimum of five years of CalPERS service credit.

Pre-retirement death benefits range from a simple return of member contributions plus interest to a monthly allowance equal to half of what the member would have received at retirement paid to a spouse or domestic partner. To be eligible for any type of monthly pre-retirement death benefit, a spouse or domestic partner must have been either married to the member or legally registered before the occurrence of the injury or the onset of the illness that resulted in death, or for at least one year prior to death. Cost-of-living adjustments are provided by law and are based on the Consumer Price Index for all United States cities. Cost-of-living adjustments are paid the second calendar year of the member's retirement on the May 1 check and then every year thereafter. The standard cost-of-living adjustment is a maximum of 2 percent per year.

##### Contributions

Active CalSTRS plan members were required to contribute 8.15% of their salary in 2014-15. The required employer contribution rate for fiscal year 2014-15 was 8.88% of annual payroll. The contribution requirements of the plan members are established by State statute. Active CalPERS plan members are required to contribute 7.0% of their salary and the District is required to contribute an actuarially determined rate. The actuarially determined rate is the estimated amount necessary to finance the costs of benefits earned by employees during the year, with an additional amount to finance any unfunded accrued liability. The required employer contribution for fiscal year 2014-15 was 11.771%. The contribution requirements of the plan members are established by State statute.

For the fiscal year ended June 30, 2015, the contributions recognized as part of pension expense for each Plan were as follows:

	CalSTRS	CalPERS
Employer contributions	\$ 3,198,748	\$ 1,058,738
Employee contributions paid by employer	\$ -	\$ -

**SANTA PAULA UNIFIED SCHOOL DISTRICT**

*Notes to Financial Statements*

*June 30, 2015*

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**NOTE 11 - PENSION PLANS (continued)**

**B. Pension Liabilities, Pension Expenses, and Deferred Outflows/Inflows of Resources Related to Pensions**

As of June 30, 2015, the District reported net pension liabilities for its proportionate shares of the net pension liability of each Plan as follows:

	Proportionate Share of Net Pension Liability
CalSTRS	\$ 23,374,800
CalPERS	1,861,799
Total Net Pension Liability	<u>\$ 25,236,599</u>

The District's net pension liability for each Plan is measured as the proportionate share of the net pension liability. The net pension liability of each of the Plans is measured as of June 30, 2014, and the total pension liability for each Plan used to calculate the net pension liability was determined by an actuarial valuation as of June 30, 2013 rolled forward to June 30, 2014 using standard update procedures. The District's proportion of the net pension liability was based on a projection of the District's long-term share of contributions to the pension plans relative to the projected contributions of all participating employers, actuarially determined. The District's proportionate share of the net pension liability for each Plan as of June 30, 2013 and 2014 was as follows:

	CalSTRS*	CalPERS
Proportion - June 30, 2013	0.0400%	0.0736%
Proportion - June 30, 2014	0.0400%	0.0164%
Change - Increase (Decrease)	<u>0.0000%</u>	<u>-0.0572%</u>

\* The District's proportionate share percentage was not separately determined for June 30, 2013, so the June 30, 2014, percentage was used to calculate the beginning amounts.

For the year ended June 30, 2015, the District recognized pension expense of \$2,183,476. At June 30, 2015, the District reported deferred outflows of resources and deferred inflows of resources related to pensions from the following sources:

	Deferred Outflows of Resources	Deferred Inflows of Resources
Pension contributions subsequent to measurement date	\$ 3,176,176	\$ -
Adjustment due to differences in proportions	-	(8,149,149)
Net differences between projected and actual earnings on plan investments	-	(6,395,735)
	<u>\$ 3,176,176</u>	<u>\$ (14,544,884)</u>

**SANTA PAULA UNIFIED SCHOOL DISTRICT**

*Notes to Financial Statements*

*June 30, 2015*

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**NOTE 11 - PENSION PLANS (continued)**

**B. Pension Liabilities, Pension Expenses, and Deferred Outflows/Inflows of Resources Related to Pensions (continued)**

The total amount of \$3,176,176 reported as deferred outflows of resources related to contributions subsequent to the measurement date will be recognized as a reduction of the net pension liability in the year ended June 30, 2016. Other amounts reported as deferred outflows of resources and deferred inflows of resources related to pensions will be recognized as pension expense as follows:

Year Ended June 30,	Amount
2016	\$ (3,348,421)
2017	(3,348,421)
2018	(3,348,421)
2019	-
2020	-
Thereafter	-

**Actuarial Assumptions** – The total pension liabilities in the June 30, 2013, actuarial valuations were determined using the following actuarial assumptions:

	<u>CalSTRS</u>	<u>CalPERS</u>
Valuation Date	June 30, 2013	June 30, 2013
Measurement Date	June 30, 2014	June 30, 2014
Actuarial Cost Method	Entry age normal	Entry age normal
Actuarial Assumptions:		
Discount Rate	7.60%	7.50%
Inflation	3.00%	2.75%
Wage Growth	3.75%	3.00%
Post-retirement Benefit Increase	2.00%	-
Investment Rate of Return	7.60%	7.50%

CalSTRS uses custom mortality tables to best fit the patterns of mortality among its members. These custom tables are based on RP2000 series tables adjusted to fit CalSTRS experience. RP2000 series tables are an industry standard set of mortality rates published by the Society of Actuaries. See CalSTRS July 1, 2006 - June 30, 2010 Experience Analysis for more information. The underlying mortality assumptions and all other actuarial assumptions used in the CalPERS June 30, 2013 valuation were based on the results of a January 2014 actuarial experience study for the period 1997 to 2011. Further details of the Experience Study can found on the CalPERS website.

**Discount Rate** – for CalSTRS

The discount rate used to measure the total pension liability was 7.60 percent. The projection of cash flows used to determine the discount rate assumed that contributions from plan members and employers will be made at statutory contribution rates in accordance with the rate increase per Assembly Bill 1469. Projected inflows from investment earnings were calculated using the long-term assumed investment rate of return (7.60 percent) and assuming that contributions, benefit payments, and administrative expense occur midyear. Based on those assumptions, the STRP's fiduciary net position was projected to be available to make all projected future benefit payments to current plan members.

## SANTA PAULA UNIFIED SCHOOL DISTRICT

### Notes to Financial Statements

June 30, 2015

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#### NOTE 11 - PENSION PLANS (continued)

##### B. Pension Liabilities, Pension Expenses, and Deferred Outflows/Inflows of Resources Related to Pensions (continued)

###### *Discount Rate* – for CalSTRS (continued)

Therefore, the long-term assumed investment rate of return was applied to all periods of projected benefit payments to determine the total pension liability.

###### *Discount Rate* – for CalPERS

The discount rate used to measure the total pension liability was 7.50% for CalPERS. To determine whether the municipal bond rate should be used in the calculation of a discount rate for each plan, CalPERS stress tested plans that would most likely result in a discount rate that would be different from the actuarially assumed discount rate. Based on the testing, none of the tested plans run out of assets. Therefore, the current 7.50 percent discount rate is adequate and the use of the municipal bond rate calculation is not necessary. The long term expected discount rate of 7.50 percent will be applied to all plans in the Public Employees Retirement Fund (PERF). The stress test results are presented in a detailed report that can be obtained from the CalPERS website.

According to Paragraph 30 of Statement 68, the long-term discount rate should be determined without reduction for pension plan administrative expense. The 7.50 percent investment return assumption used in this accounting valuation is net of administrative expenses. Administrative expenses are assumed to be 15 basis points. An investment return excluding administrative expenses would have been 7.65 percent. Using this lower discount rate has resulted in a slightly higher Total Pension Liability and Net Pension Liability. CalPERS checked the materiality threshold for the difference in calculation and did not find it to be a material difference. CalPERS is scheduled to review all actuarial assumptions as part of its regular Asset Liability Management (ALM) review cycle that is scheduled to be completed in February 2018. Any changes to the discount rate will require Board action and proper stakeholder outreach. For these reasons, CalPERS expects to continue using a discount rate net of administrative expenses for GASB 67 and 68 calculations through at least the 2017-18 fiscal year. CalPERS will continue to check the materiality of the difference in calculation until such time as we have changed our methodology.

The long-term expected rate of return on pension plan investments was determined using a building-block method in which best-estimate ranges of expected future real rates of return (expected returns, net of pension plan investment expense and inflation) are developed for each major asset class. The best-estimate ranges were developed using capital market assumptions from CalSTRS general investment consultant (Pension Consulting Alliance-PCA) as an input to the process. Based on the model from CalSTRS consulting actuary's (Milliman) investment practice, a best estimate range was determined by assuming the portfolio is re-balanced annually and that annual returns are lognormally distributed and independent from year to year to develop expected percentiles for the long-term distribution of annualized returns. The assumed asset allocation by PCA is based on board policy for target asset allocation in effect on February 2, 2012, the date the current experience study was approved by the board.

In determining the long-term expected rate of return, CalPERS took into account both short-term and long-term market return expectations as well as the expected pension fund cash flows. Using historical returns of all the funds' asset classes, expected compound returns were calculated over the short-term (first 10 years) and the long-term (11-60 years) using a building-block approach. Using the expected nominal returns for both short-term and long-term, the present value of benefits was calculated for each fund.

**SANTA PAULA UNIFIED SCHOOL DISTRICT**

*Notes to Financial Statements*

June 30, 2015

**NOTE 11 - PENSION PLANS (continued)**

**B. Pension Liabilities, Pension Expenses, and Deferred Outflows/Inflows of Resources Related to Pensions (continued)**

**Discount Rate** – for CalPERS (continued)

The expected rate of return was set by calculating the single equivalent expected return that arrived at the same present value of benefits for cash flows as the one calculated using both short-term and long-term returns. The expected rate of return was then set equivalent to the single equivalent rate calculated above and rounded down to the nearest one quarter of one percent.

The table below reflects the long-term expected real rate of return by asset class. The rate of return was calculated using the capital market assumptions applied to determine the discount rate and asset allocation. These rates of return are net of administrative expenses.

Asset Class	Target Allocation		Long-Term Expected Rate of Return	
	CalSTRS	CalPERS	CalSTRS	CalPERS
Global Equity	47%	47%	4.5%	5.7%
Global Fixed Income	N/A	19%	N/A	2.4%
Inflation Sensitive	5%	6%	3.2%	3.4%
Private Equity	12%	12%	6.2%	7.0%
Real Estate	15%	11%	4.4%	5.1%
Infrastructure and Forestland	N/A	3%	N/A	5.1%
Fixed Income	20%	N/A	0.2%	N/A
Liquidity	1%	2%	0.0%	-1.1%
	<u>100%</u>	<u>100%</u>		

**Sensitivity of the Proportionate Share of the Net Pension Liability to Changes in the Discount Rate**

The following presents the District’s proportionate share of the net pension liability for each Plan, calculated using the discount rate for each Plan, as well as what the District’s proportionate share of the net pension liability would be if it were calculated using a discount rate that is 1-percentage point lower or 1-percentage point higher than the current rate:

	CalSTRS	CalPERS
1% Decrease	6.60%	6.50%
Net Pension Liability	\$ 36,435,200	\$ 3,266,021
Current Discount Rate	7.60%	7.50%
Net Pension Liability	\$ 23,374,800	\$ 1,861,799
1% Increase	8.60%	8.50%
Net Pension Liability	\$ 12,484,800	\$ 688,431

**Pension Plan Fiduciary Net Position**

Detailed information about each pension plan’s fiduciary net position is available in the separately issued CalSTRS and CalPERS financial reports.

# SANTA PAULA UNIFIED SCHOOL DISTRICT

## Notes to Financial Statements

June 30, 2015

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### NOTE 11 - PENSION PLANS (continued)

#### C. Payable to the Pension Plans

At June 30, 2015, the District did not report a payable outstanding for contributions to the CalSTRS and CalPERS pension plans.

### NOTE 12 - OTHER POSTEMPLOYMENT BENEFITS

Santa Paula Unified School District administers a single-employer defined benefit other postemployment benefit (OPEB) plan that provides medical, dental and vision insurance benefits to eligible retirees and their spouses. The Santa Paula Elementary School District and the Santa Paula Union High School District implemented Governmental Accounting Standards Board Statement #45, *Accounting and Financial Reporting by Employers for Postemployment Benefit Plans Other Than Pension Plans*, in 2008-09.

#### Plan Descriptions and Contribution Information

As of the July 1, 2013, actuarial valuation, membership in the plan consisted of the following:

Retirees and beneficiaries receiving benefits	47
Active plan members	400
Total	<u>447</u>

The District provides postemployment health care benefits, in accordance with the District employment contracts to all employees. Benefits are limited to the annual dollar amounts the District contributed to the benefit package at the time of retirement, currently \$12,180 per year for 2013-14. The cost of dental and vision insurance is added on to the District dollar limit for medical insurance. The cap is slightly higher for Santa Paula Union High School District retirees for the 2013-14 year only. Certificated Management retirees receive the same benefits as certificated bargaining unit Retirees, while Classified Management and unrepresented retirees receive the same benefits as Classified bargaining unit retirees.

#### ***Certificated Personnel***

Certificated employees may retire with District-paid medical, dental and vision benefits after reaching age 55 and completing at least 10 years of consecutive service with the District in a position requiring certification. Benefits are paid for 5 years (10 years for Santa Paula Union High School District employees hired prior to January 1, 2006) or until age 65, if earlier.

#### ***Classified Personnel***

Classified employees who work at least 6 hours per day (or at least 4 hours per day if hired by Santa Paula Elementary School District prior to March 1, 1989) may retire with District-paid medical, dental and vision benefits for a period of time depending on their having met the following age and service requirements:

- Age 55 and 10 years of service - benefits for 5 years or until age 65, if earlier
- Age 55 and 15 years of service - benefits for 7 years or until age 65, if earlier
- Age 55 and 20 years of service - benefits until age 65

Classified employees hired by Santa Paula Union High School District between July 1, 2001 and June 30, 2013 who work at least 4 hours per day but less than 6 hours per day receive pro-rated benefits. Classified employees hired by SPUHSD before July 1, 2001 who work at least 4 hours per day receive full benefits.

# SANTA PAULA UNIFIED SCHOOL DISTRICT

## Notes to Financial Statements

June 30, 2015

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### NOTE 12 - OTHER POSTEMPLOYMENT BENEFITS (continued)

#### Annual OPEB Cost and Net OPEB Obligation

The District's annual OPEB cost is calculated based on the Annual Required Contribution (ARC), an amount actuarially determined in accordance with the parameters of GASB Statement 45. The ARC represents a level of funding that, if paid on an ongoing basis, is projected to cover normal cost each year and amortize any unfunded actuarial liabilities (or funding excess) over a period not to exceed thirty years.

The following table shows the components of the District's annual OPEB cost for the year, the amount actually contributed to the plan, and changes in the District's net OPEB obligation:

Annual required contribution (ARC)	\$ 1,090,911
Interest on net OPEB obligation	104,104
Adjustment to ARC	<u>(150,509)</u>
Annual OPEB cost	1,044,506
Contributions made:	<u>(786,588)</u>
Increase in net OPEB obligation	257,918
Net OPEB obligation - July 1, 2014	<u>2,602,609</u>
Net OPEB obligation - June 30, 2015	<u><u>\$ 2,860,527</u></u>

The District's annual OPEB cost, the percentage of annual OPEB cost contributed to the plan, and the net OPEB obligation for 2014-15 and the preceding two years are as follows:

Year Ended June 30,	Annual OPEB Cost	Percentage Contributed	Net OPEB Obligation
2013	\$ 994,289	63%	\$ 2,016,445
2014	\$ 1,054,958	44%	\$ 2,602,609
2015	\$ 1,044,506	75%	\$ 2,860,527

#### Funded Status and Funding Progress - OPEB Plans

As of July 1, 2013, the most recent actuarial valuation date, the District did not have a funded plan. The actuarial accrued liability (AAL) for benefits was \$9.0 million and the unfunded actuarial accrued liability (UAAL) was \$9.0 million.

Actuarial valuations of an ongoing plan involve estimates of the value of reported amounts and assumptions about the probability of occurrence of events far into the future. Examples include assumptions about future employment, mortality, and the healthcare cost trend. Actuarially determined amounts are subject to continual revision as actual results are compared with past expectations and new estimates are made about the future. The schedules of funding progress present multiyear trend information about whether the actuarial values of plan assets are increasing or decreasing over time relative to the actuarial accrued liabilities for benefits.

## SANTA PAULA UNIFIED SCHOOL DISTRICT

Notes to Financial Statements

June 30, 2015

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### NOTE 12 - OTHER POSTEMPLOYMENT BENEFITS (continued)

#### Actuarial Methods and Assumptions

Projections of benefits for financial reporting purposes are based on the substantive plan (the plan as understood by the employer and plan members) and include the types of benefits provided at the time of each valuation and the historical pattern of sharing of benefit costs between the employer and plan members to that point. The actuarial methods and assumptions used include techniques that are designated to reduce the effects of short-term volatility in actuarial accrued liabilities and the actuarial value of assets, consistent with the long-term perspective of the calculations.

Additional information as of the latest actuarial valuation follows:

Valuation Date	July 1, 2013
Actuarial Cost Method	Projected Unit Credit
Amortization Method	30-year level dollar, open period
Actuarial Assumptions:	
Discount rate	4.0% per annum
Healthcare cost trend rates:	
Medical/Rx	5.0-8.0%
Dental/Vision	4.0%

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***Required Supplementary Information***

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**SANTA PAULA UNIFIED SCHOOL DISTRICT**  
*Budgetary Comparison Schedule – General Fund*  
*For the Fiscal Year Ended June 30, 2015*

	<b>Budgeted Amounts</b>		<b>Actual (Budgetary Basis)</b>	<b>Variance with Final Budget - Pos (Neg)</b>
	<b>Original</b>	<b>Final</b>		
<b>Revenues</b>				
LCFF Sources	\$ 43,028,371	\$ 43,339,780	\$ 43,331,285	\$ (8,495)
Federal Sources	3,120,410	3,781,127	3,380,462	(400,665)
Other State Sources	2,876,313	3,676,392	3,968,603	292,211
Other Local Sources	2,936,166	3,395,556	3,961,098	565,542
<b>Total Revenues</b>	<b>51,961,260</b>	<b>54,192,855</b>	<b>54,641,448</b>	<b>448,593</b>
<b>Expenditures</b>				
Current:				
Certificated Salaries	23,008,649	24,503,424	24,735,782	(232,358)
Classified Salaries	7,281,342	8,364,217	8,471,377	(107,160)
Employee Benefits	11,182,618	11,153,820	11,170,868	(17,048)
Books and Supplies	3,118,605	4,419,672	2,595,103	1,824,569
Services and Other Operating Expenditures	5,162,920	6,248,708	5,699,836	548,872
Transfers of indirect costs	(151,217)	(151,217)	(159,674)	8,457
Capital Outlay	133,000	901,940	848,952	52,988
Intergovernmental	917,108	1,143,933	1,140,989	2,944
<b>Total Expenditures</b>	<b>50,653,025</b>	<b>56,584,497</b>	<b>54,503,233</b>	<b>2,081,264</b>
Excess (Deficiency) of Revenues Over (Under) Expenditures	1,308,235	(2,391,642)	138,215	2,529,857
<b>Other Financing Sources and Uses</b>				
Interfund Transfers Out	-	(50,000)	-	50,000
Excess (Deficiency) of Revenues and Other Financing Sources Over (Under) Expenditures and Other Financing Uses	1,308,235	(2,441,642)	138,215	2,579,857
Fund Balances, July 1, 2014	12,573,646	14,655,110	14,655,110	-
Fund Balances, June 30, 2015	\$ 13,881,881	\$ 12,213,468	\$ 14,793,325	\$ 2,579,857

The District received on-behalf payments from the State of California of \$1,081,306. The corresponding revenues and expenditures have not been included above.

**SANTA PAULA UNIFIED SCHOOL DISTRICT**  
*Budgetary Comparison Schedule – Cafeteria Fund*  
*For the Fiscal Year Ended June 30, 2015*

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	<b>Budgeted Amounts</b>		<b>Actual (Budgetary Basis)</b>	<b>Variance with Final Budget - Pos (Neg)</b>
	<b>Original</b>	<b>Final</b>		
<b>Revenues</b>				
Federal Sources	\$ 2,350,000	\$ 2,420,453	\$ 2,701,040	\$ 280,587
Other State Sources	210,000	210,000	215,022	5,022
Other Local Sources	220,800	220,800	132,272	(88,528)
Total Revenues	2,780,800	2,851,253	3,048,334	197,081
<b>Expenditures</b>				
Current:				
Classified Salaries	1,001,603	1,078,950	1,070,237	8,713
Employee Benefits	355,289	385,035	371,457	13,578
Books and Supplies	1,247,250	1,261,583	1,465,100	(203,517)
Services and Other Operating Expenditures	46,450	70,650	59,101	11,549
Transfers of indirect costs	151,217	151,217	159,647	(8,430)
Capital Outlay	-	70,453	68,309	2,144
Total Expenditures	2,801,809	3,017,888	3,193,851	(175,963)
Excess (Deficiency) of Revenues Over (Under) Expenditures	(21,009)	(166,635)	(145,517)	21,118
Fund Balances, July 1, 2014	474,491	363,661	363,661	-
Fund Balances, June 30, 2015	\$ 453,482	\$ 197,026	\$ 218,144	\$ 21,118

**SANTA PAULA UNIFIED SCHOOL DISTRICT**  
*Schedule of Funding Progress*  
*For the Fiscal Year Ended June 30, 2015*

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Actuarial Valuation Date	Value of Assets	Actuarial Accrued Liability (AAL)	Unfunded AAL (UAAL)	Funded Ratio	Covered Payroll	UAAL as a Percentage of Covered Payroll
July 1, 2013	\$ -	\$8,983,554	\$8,983,554	0%	\$27,205,045	33%

**SANTA PAULA UNIFIED SCHOOL DISTRICT**  
*Schedule of Proportionate Share of the Net Pension Liability*  
*For the Fiscal Year Ended June 30, 2015*

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Last Ten Fiscal Years\*

	<u>2014</u>
District's proportion of the net pension liability (asset):	
CalSTRS	0.0400%
CalPERS	0.0164%
District's proportionate share of the net pension liability (asset):	
CalSTRS	\$ 23,374,800
CalPERS	\$ 1,861,799
District's covered-employee payroll:	
CalSTRS	\$ 20,106,776
CalPERS	\$ 7,188,402
District's proportionate share of the net pension liability (asset) as a percentage of its covered-employee payroll:	
CalSTRS	116.3%
CalPERS	25.9%
Plan fiduciary net position as a percentage of the total pension liability:	
CalSTRS	76.5%
CalPERS	83.4%

\* *This schedule is required to show information for ten years; however, until a full ten year trend is compiled, information is presented for those years for which information is available.*

**SANTA PAULA UNIFIED SCHOOL DISTRICT**  
*Schedule of Contributions*  
*For the Fiscal Year Ended June 30, 2015*

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Last Ten Fiscal Years\*

	<u>2014</u>
Actuarially determined contribution:	
CalSTRS	\$ 1,658,809
CalPERS	\$ 822,497
Contributions in relation to the actuarially determined contribution:	
CalSTRS	\$ 1,658,809
CalPERS	<u>\$ 822,497</u>
Contribution deficiency (excess):	
CalSTRS	<u>\$ -</u>
CalPERS	<u>\$ -</u>
District's covered-employee payroll:	
CalSTRS	\$ 20,106,776
CalPERS	\$ 7,188,402
Contributions as a percentage of covered-employee payroll:	
CalSTRS	8.25%
CalPERS	11.442%

\* *This schedule is required to show information for ten years; however, until a full ten year trend is compiled, information is presented for those years for which information is available.*

**SANTA PAULA UNIFIED SCHOOL DISTRICT**  
*Notes to the Required Supplementary Information*  
*For the Fiscal Year Ended June 30, 2015*

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**NOTE 1 - PURPOSE OF SCHEDULES**

**Budgetary Comparison Schedule**

This schedule is required by GASB Statement No. 34 as required supplementary information (RSI) for the General Fund and for each major special revenue fund that has a legally adopted annual budget. The budgetary comparison schedule presents both (a) the original and (b) the final appropriated budgets for the reporting period as well as (c) actual inflows, outflows, and balances, stated on the District's budgetary basis. A separate column to report the variance between the final budget and actual amounts is also presented, although not required.

**Schedule of Funding Progress**

This schedule is required by GASB Statement No. 45 for all sole and agent employers that provide other postemployment benefits (OPEB). The schedule presents, for the most recent actuarial valuation and the two preceding valuations, information about the funding progress of the plan, including, for each valuation, the actuarial valuation date, the actuarial value of assets, the actuarial accrued liability, the total unfunded actuarial liability (or funding excess), the actuarial value of assets as a percentage of the actuarial accrued liability (funded ratio), the annual covered payroll, and the ratio of the total unfunded actuarial liability (or funding excess) to annual covered payroll.

**Schedule of Proportionate Share of the Net Pension Liability**

This schedule is required by GASB Statement No. 68 and is required for all employers in a cost-sharing pension plan. The schedule reports the following information:

- The proportion (percentage) of the collective net pension liability (similar to the note disclosure)
- The proportionate share (amount) of the collective net pension liability
- The employer's covered-employee payroll
- The proportionate share (amount) of the collective net pension liability as a percentage of the employer's covered-employee payroll
- The pension plan's fiduciary net position as a percentage of the total pension liability

**Schedule of Contributions**

This schedule is required by GASB Statement No. 68 and is required for all employers in a cost-sharing pension plan. The schedule reports the following information:

- If an employer's contributions to the plan are actuarially determined or based on statutory or contractual requirements: the employer's actuarially determined contribution to the pension plan (or, if applicable, its statutorily or contractually required contribution), the employer's actual contributions, the difference between the actual and actuarially determined contributions (or statutorily or contractually required), and a ratio of the actual contributions divided by covered-employee payroll.

**SANTA PAULA UNIFIED SCHOOL DISTRICT**  
*Notes to the Required Supplementary Information*  
*For the Fiscal Year Ended June 30, 2015*

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**NOTE 2 - EXCESS OF EXPENDITURES OVER APPROPRIATIONS**

At June 30, 2015, the District incurred the following excess of expenditures over appropriations in individual major funds presented in the Budgetary Comparison Schedule:

<u>Fund/Account:</u>	<u>Excess</u>
General Fund:	
Certificated Salaries	\$ 232,358
Classified Salaries	107,160
Employee Benefits	17,048
Cafeteria Fund:	
Books and Supplies	203,517
Transfers of Indirect Costs	8,430

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***Supplementary Information***

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**SANTA PAULA UNIFIED SCHOOL DISTRICT**  
*Local Educational Agency Organization Structure*  
*June 30, 2015*

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The Santa Paula Unified School District was formed effective July 1, 2013, as a unification of Santa Paula Elementary School District and Santa Paula Union High School District. The District covers the central section of Ventura County. There were no changes in the boundaries of the District during the year. The District operates six elementary schools, one middle school, one comprehensive high school, and one continuation school.

**GOVERNING BOARD**

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<b>Member</b>	<b>Office</b>	<b>Term Expires</b>
Michelle Kolbeck	President	November, 2016
Chris Wilson	Vice-President	November, 2016
Kelsey Stewart	Clerk	November, 2016
Diana Ponce-Gomez	Member	November, 2016
Christina Urias	Member	November, 2016

**DISTRICT ADMINISTRATORS**

Alfonso Gamino,  
*Superintendent*

Robin Freeman,  
*Assistant Superintendent, Educational Services*

Donna Rose,  
*Assistant Superintendent, Business Services*

**SANTA PAULA UNIFIED SCHOOL DISTRICT**  
*Schedule of Average Daily Attendance*  
*For the Fiscal Year Ended June 30, 2015*

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	<b>Second Period Report</b>	<b>Annual Report</b>
	Certificate No. (94E858A)	Certificate No. (AE62FD6E)
<b>Regular ADA:</b>		
Transitional Kindergarten through Third	1,724.35	1,726.76
Fourth through Sixth	1,236.31	1,237.24
Seventh through Eighth	718.87	721.05
Ninth through Twelfth	1,552.87	1,539.04
	<hr/>	<hr/>
Total Regular ADA	5,232.40	5,224.09
<b>Special Education, Nonpublic, Nonsectarian Schools:</b>		
Transitional Kindergarten through Third	3.18	3.18
Fourth through Sixth	1.95	1.95
Seventh through Eighth	0.95	0.95
Ninth through Twelfth	3.85	4.03
	<hr/>	<hr/>
Total Special Education, Nonpublic, Nonsectarian Schools	9.93	10.11
	<hr/>	<hr/>
Total ADA	5,242.33	5,234.20
	<hr/> <hr/>	<hr/> <hr/>

**SANTA PAULA UNIFIED SCHOOL DISTRICT**  
*Schedule of Instructional Time*  
*For the Fiscal Year Ended June 30, 2015*

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Grade Level	1986-87 Minutes		2014-15 Actual Minutes	Number of Days Traditional Calendar	Status
	Previously Required	Reduced*			
Kindergarten	36,000	35,000	56,004	180	Complied
Grade 1	50,400	49,000	56,004	180	Complied
Grade 2	50,400	49,000	56,004	180	Complied
Grade 3	50,400	49,000	56,004	180	Complied
Grade 4	54,000	52,500	56,004	180	Complied
Grade 5	54,000	52,500	56,004	180	Complied
Grade 6	54,000	52,500	56,004	180	Complied
Grade 7	54,000	52,500	58,710	180	Complied
Grade 8	54,000	52,500	58,710	180	Complied
Grade 9	64,800	63,000	65,250	180	Complied
Grade 10	64,800	63,000	65,250	180	Complied
Grade 11	64,800	63,000	65,250	180	Complied
Grade 12	64,800	63,000	65,250	180	Complied

\* Amounts reduced as permitted by Education Code Section 46201.2 (a).

**SANTA PAULA UNIFIED SCHOOL DISTRICT**  
*Schedule of Financial Trends and Analysis*  
*For the Fiscal Year Ended June 30, 2015*

General Fund	(Budget) 2016 <sup>2</sup>	2015 <sup>5</sup>	2014	2013 <sup>3</sup>
Revenues and other financing sources	\$ 62,219,710	\$ 54,641,448	\$ 48,707,150	\$ 45,856,406
Expenditures	60,235,152	54,503,233	45,665,425	44,775,435
Other uses and transfers out	-	-	-	217,893
Total outgo	<u>60,235,152</u>	<u>54,503,233</u>	<u>45,665,425</u>	<u>44,993,328</u>
Change in fund balance (deficit)	<u>1,984,558</u>	<u>138,215</u>	<u>3,041,725</u>	<u>863,078</u>
Ending fund balance	<u>\$ 16,777,883</u>	<u>\$ 14,793,325</u>	<u>\$ 14,655,110</u>	<u>\$ 11,613,385</u>
Available reserves <sup>1</sup>	<u>\$ 15,591,627</u>	<u>\$ 7,808,955</u>	<u>\$ 8,426,032</u>	<u>\$ 8,741,433</u>
Available reserves as a percentage of total outgo	<u>25.9%</u>	<u>14.3%</u>	<u>18.5%</u>	<u>19.4%</u>
Total long-term debt <sup>4</sup>	<u>\$ 52,053,825</u>	<u>\$ 53,318,186</u>	<u>\$ 68,704,022</u>	<u>\$ 29,183,852</u>
Average daily attendance at P-2	<u>5,304</u>	<u>5,242</u>	<u>5,250</u>	<u>5,170</u>

The General Fund balance has increased by \$3,179,940 over the past two years. The fiscal year 2015-16 adopted budget projects an increase of \$1,984,558. For a district of this size, the state recommends available reserves of at least 3% of total general fund expenditures, transfers out, and other uses (total outgo).

The District has not incurred an operating deficit in any of the past three years, and anticipates incurring an operating surplus during the 2015-16 fiscal year. Long-term debt has increased by \$24,134,334 over the past two years.

Average daily attendance has increased by 72 over the past two years. An increase of 62 ADA is anticipated during fiscal year 2015-16.

<sup>1</sup> Available reserves consist of all undesignated fund balances and all funds designated for economic uncertainty in the General Fund.

<sup>2</sup> Revised Final Budget September, 2015.

<sup>3</sup> Combined from Santa Paula Elementary School District and Santa Paula Union High School District.

<sup>4</sup> As restated.

<sup>5</sup> The District received on-behalf payments from the State of California of \$1,081,306. The corresponding revenues and expenditures have not been included.

**SANTA PAULA UNIFIED SCHOOL DISTRICT**

*Reconciliation of Annual Financial and Budget Report with Audited Financial Statements  
For the Fiscal Year Ended June 30, 2015*

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*There were no differences between the Annual Financial and Budget Report and the  
Audited Financial Statements in any funds.*

**SANTA PAULA UNIFIED SCHOOL DISTRICT**  
*Schedule of Expenditures of Federal Awards*  
*For the Fiscal Year Ended June 30, 2015*

Federal Grantor/Pass-Through Grantor/Program or Cluster Title	Federal CFDA Number	Pass-Through Entity Identifying Number	Cluster Expenditures	Federal Expenditures
Federal Programs:				
U.S. Department of Agriculture:				
Passed through California Dept. of Education (CDE):				
School Breakfast Program - Especially Needy	10.553	13526	\$ 622,021	
National School Lunch Program	10.555	13523	1,851,434	
USDA Donated Foods	10.555	N/A	<u>159,276</u>	
Total Child Nutrition Cluster				\$ 2,632,731
National School Lunch Program Equipment Assistance Grant	10.579	14906		<u>68,309</u>
Total U.S. Department of Agriculture				<u>2,701,040</u>
U.S. Department of Education:				
Passed through California Dept. of Education (CDE):				
No Child Left Behind (NCLB):				
Title I, Part A, Basic Grants Low-Income and Neglected	84.010	14329		1,096,455
Title I, Migrant Education Cluster:				
Title I, Part C, Migrant Education (Regular and Summer Program)	84.011	14326	175,657	
Title I, Migrant Education Summer Program	84.011	10005	105,742	
Title I, Part C, Even Start Migrant Education (MEES)	84.011	14768	<u>19,637</u>	
Total Title I, Migrant Education Cluster				301,036
Title II, Part A, Teacher Quality	84.367	14341		415,383
English Language Acquisition Grants Cluster:				
Title III, Immigrant Education Program	84.365	15146	14,572	
Title III, Limited English Proficiency	84.365	14346	<u>251,945</u>	
Total English Language Acquisition Grants Cluster				266,517
Carl Perkins Act - Secondary	84.048	14894		59,486
Individuals with Disabilities Education Act (IDEA):				
Local Assistance Entitlement	84.027	13379	885,366	
IDEA Preschool Grants, Part B, Section 619 (Age 3-4-5)	84.173	13430	25,990	
Preschool Local Entitlement, Part B	84.173A	13682	<u>55,983</u>	
Total Special Education (IDEA) Cluster				967,339
Total U.S. Department of Education				<u>3,106,216</u>
U.S. Department of Health & Human Services:				
Passed through California Dept. of Education (CDE):				
Medi-Cal Billing Option	93.778	10013		<u>229,502</u>
Total U.S. Department of Health & Human Services				<u>229,502</u>
Total Expenditures of Federal Awards				<u>\$ 6,036,758</u>

**SANTA PAULA UNIFIED SCHOOL DISTRICT**  
*Combining Balance Sheet - Non-Major Governmental Funds*  
*June 30, 2015*

	Deferred Maintenance Fund	Capital Facilities Fund	County School Facilities Fund	Bond Interest and Redemption Fund	Debt Service Fund for Blended Component Units	Total Non-Major Governmental Funds
<b>ASSETS</b>						
Cash	\$ 763,704	\$ 810,214	\$ 728,122	\$ 1,874,608	\$ 118,552	\$ 4,295,200
Accounts receivable	705	64,759	836	1,709	-	68,009
Due from other funds	255,000	-	109,282	-	-	364,282
<b>Total Assets</b>	<b>\$ 1,019,409</b>	<b>\$ 874,973</b>	<b>\$ 838,240</b>	<b>\$ 1,876,317</b>	<b>\$ 118,552</b>	<b>\$ 4,727,491</b>
<b>LIABILITIES AND FUND BALANCES</b>						
<b>Liabilities</b>						
Accounts payable	\$ 5,860	\$ 30,022	\$ -	\$ -	\$ -	\$ 35,882
<b>Total Liabilities</b>	<b>5,860</b>	<b>30,022</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>35,882</b>
<b>Fund Balances</b>						
Restricted	-	844,951	838,240	1,876,317	118,552	3,678,060
Committed	1,013,549	-	-	-	-	1,013,549
<b>Total Fund Balances</b>	<b>1,013,549</b>	<b>844,951</b>	<b>838,240</b>	<b>1,876,317</b>	<b>118,552</b>	<b>4,691,609</b>
<b>Total Liabilities and Fund Balances</b>	<b>\$ 1,019,409</b>	<b>\$ 874,973</b>	<b>\$ 838,240</b>	<b>\$ 1,876,317</b>	<b>\$ 118,552</b>	<b>\$ 4,727,491</b>

**SANTA PAULA UNIFIED SCHOOL DISTRICT**

*Combining Statement of Revenues, Expenditures, and Changes in Fund Balances -*

*Non-Major Governmental Funds*

*For the Fiscal Year Ended June 30, 2015*

	Deferred Maintenance Fund	Capital Facilities Fund	County School Facilities Fund	Bond Interest and Redemption Fund	Debt Service Fund for Blended Component Units	Total Non-Major Governmental Funds
<b>REVENUES</b>						
LCFF sources	\$ 255,000	\$ -	\$ -	\$ -	\$ -	\$ 255,000
Other state sources	93,726	-	-	19,932	-	113,658
Other local sources	2,353	252,214	6,441	2,007,318	-	2,268,326
<b>Total Revenues</b>	<b>351,079</b>	<b>252,214</b>	<b>6,441</b>	<b>2,027,250</b>	<b>-</b>	<b>2,636,984</b>
<b>EXPENDITURES</b>						
General Administration Services:						
Other general administration	-	55,324	-	-	-	55,324
Plant services	9,560	7,936	43	-	-	17,539
Capital outlay	242,735	821,666	2,836,187	-	-	3,900,588
Debt services:						
Principal	-	-	-	625,000	465,000	1,090,000
Interest	-	-	-	497,131	346,694	843,825
<b>Total Expenditures</b>	<b>252,295</b>	<b>884,926</b>	<b>2,836,230</b>	<b>1,122,131</b>	<b>811,694</b>	<b>5,907,276</b>
Excess (Deficiency) of Revenues Over (Under) Expenditures	98,784	(632,712)	(2,829,789)	905,119	(811,694)	(3,270,292)
<b>OTHER FINANCING SOURCES (USES)</b>						
Interfund transfers in	-	-	-	-	806,585	806,585
Interfund transfers out	-	-	-	(806,585)	-	(806,585)
<b>Total Other Financing Sources and Uses</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>(806,585)</b>	<b>806,585</b>	<b>-</b>
<b>Net Change in Fund Balances</b>	<b>98,784</b>	<b>(632,712)</b>	<b>(2,829,789)</b>	<b>98,534</b>	<b>(5,109)</b>	<b>(3,270,292)</b>
Fund Balances, July 1, 2014	914,765	1,477,663	3,668,029	1,777,783	123,661	7,961,901
<b>Fund Balances, June 30, 2015</b>	<b>\$ 1,013,549</b>	<b>\$ 844,951</b>	<b>\$ 838,240</b>	<b>\$ 1,876,317</b>	<b>\$ 118,552</b>	<b>\$ 4,691,609</b>

See accompanying notes to supplementary information.

## **SANTA PAULA UNIFIED SCHOOL DISTRICT**

*Note to Supplementary Information*

*June 30, 2015*

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### **NOTE 1 – PURPOSE OF SCHEDULES**

#### **Schedule of Average Daily Attendance (ADA)**

Average daily attendance (ADA) is a measurement of the number of pupils attending classes of the District. The purpose of attendance accounting from a fiscal standpoint is to provide the basis on which apportionments of State funds are made to school districts. This schedule provides information regarding the attendance of students at various grade levels and in different programs.

#### **Schedule of Instructional Time**

The District has participated in the Incentives for Longer Instructional Day and Longer Instructional Year. The District has not met its target funding. This schedule presents information on the amount of instructional time offered by the District and whether the District complied with the provisions of Education Code Sections 46200 through 46206.

Districts must maintain their instructional minutes at the 1986-87 requirement, as reduced by Education Code Section 46201.2(a).

#### **Schedule of Financial Trends and Analysis**

This schedule discloses the District's financial trends by displaying past years' data along with current year budget information. These financial trend disclosures are used to evaluate the District's ability to continue as a going concern for a reasonable period of time.

#### **Reconciliation of Annual Financial and Budget Report with Audited Financial Statements**

This schedule provides the information necessary to reconcile the fund balance of all funds reported on the Unaudited Actual financial report to the audited financial statements.

#### **Schedule of Expenditures of Federal Awards**

The schedule of expenditures of Federal awards includes the Federal grant activity of the District and is presented on the modified accrual basis of accounting. The information in this schedule is presented in accordance with the requirements of the United States of America Office of Management and Budget Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*. Therefore, some amounts presented in this schedule may differ from amounts presented in, or used in the preparation of the financial statements.

#### **Subrecipients**

Of the Federal expenditures presented in the schedule, the District provided no Federal awards to subrecipients.

#### **Combining Fund Financial Statements**

Combining fund balance sheets and statements of revenues, expenditures and changes in fund balance have been presented for the non-major funds to provide additional information to the users of these financial statements. These statements have been prepared using the basis of accounting described in the notes to the financial statements.

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***Other Independent Auditors' Reports***

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**INDEPENDENT AUDITORS' REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS**

Governing Board  
Santa Paula Unified School District  
Santa Paula, California

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of Santa Paula Unified School District as of and for the year ended June 30, 2015, and the related notes to the financial statements, which collectively comprise Santa Paula Unified School District's basic financial statements, and have issued our report thereon dated December 1, 2015.

**Internal Control Over Financial Reporting**

In planning and performing our audit of the financial statements, we considered Santa Paula Unified School District's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Santa Paula Unified School District's internal control. Accordingly, we do not express an opinion on the effectiveness of the Santa Paula Unified School District's internal control.

*A deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. *A material weakness* is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the District's financial statements will not be prevented, or detected and corrected on a timely basis. *A significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

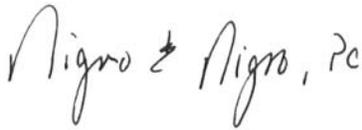
Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

**Compliance and Other Matters**

As part of obtaining reasonable assurance about whether Santa Paula Unified School District's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

**Purpose of this Report**

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the District's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the District's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

A handwritten signature in cursive script that reads "Nigro & Nigro, PC".

Murrieta, California  
December 1, 2015



## INDEPENDENT AUDITORS' REPORT ON STATE COMPLIANCE

Governing Board  
Santa Paula Unified School District  
Santa Paula, California

### **Report on State Compliance**

We have audited Santa Paula Unified School District's compliance with the types of compliance requirements described in the *2014-15 Guide for Annual Audits of K-12 Local Education Agencies and State Compliance Reporting* that could have a direct and material effect on each of the Santa Paula Unified School District's state government programs as noted on the following page for the fiscal year ended June 30, 2015.

### **Management's Responsibility**

Management is responsible for compliance with the requirements of laws, regulations, contracts, and grants applicable to its State programs.

### **Auditors' Responsibility**

Our responsibility is to express an opinion on compliance for each of Santa Paula Unified School District's State programs based on our audit of the types of compliance requirements referred to below. We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and *2014-15 Guide for Annual Audits of K-12 Local Education Agencies and State Compliance Reporting*. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to below occurred. An audit includes examining, on a test basis, evidence about Santa Paula Unified School District's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances.

We believe that our audit provides a reasonable basis for our opinion on compliance for each State program. However, our audit does not provide a legal determination of Santa Paula Unified School District's compliance.

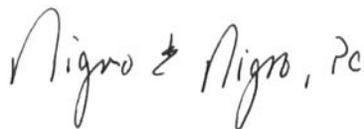
In connection with the audit referred to on the prior page, we selected and tested transactions and records to determine the District's compliance with the State laws and regulations applicable to the following items:

Description	Procedures Performed
Attendance	Yes
Teacher Certification and Misassignments	Yes
Kindergarten Continuance	Yes
Independent Study	No (see below)
Continuation Education	Yes
Instructional Time	Yes
Instructional Materials	Yes
Ratio of Administrative Employees to Teachers	Yes
Classroom Teacher Salaries	Yes
Early Retirement Incentive	Not Applicable
Gann Limit Calculation	Yes
School Accountability Report Card	Yes
Juvenile Court Schools	Not Applicable
Middle or Early College High Schools	Not Applicable
K-3 Grade Span Adjustment	Yes
Transportation Maintenance of Effort	Yes
Regional Occupation Centers or Programs Maintenance of Effort	Not Applicable
Adult Education Maintenance of Effort	Yes
California Clean Energy Jobs Act	Yes
After School Education and Safety Program	Yes
Proper Expenditure of Education Protection Account Funds	Yes
Common Core Implementation Funds	Yes
Unduplicated Local Control Funding Formula Pupil Counts	Yes
Local Control and Accountability Plan	Yes
Charter Schools:	
Attendance	Not Applicable
Mode of Instruction	Not Applicable
Nonclassroom-Based Instruction/Independent Study	Not Applicable
Determination of Funding for Nonclassroom-Based Instruction	Not Applicable
Annual Instructional Minutes – Classroom Based	Not Applicable
Charter School Facility Grant Program	Not Applicable

We did not perform testing for independent study because the ADA was under the level that requires testing.

***Unmodified Opinion on Compliance with State Programs***

In our opinion, Santa Paula Unified School District complied, in all material respects, with the types of compliance requirements referred to above for the year ended June 30, 2015.



Murrieta, California  
December 1, 2015

**INDEPENDENT AUDITORS' REPORT ON COMPLIANCE FOR  
EACH MAJOR FEDERAL PROGRAM AND ON  
INTERNAL CONTROL OVER COMPLIANCE  
REQUIRED BY OMB CIRCULAR A-133**

Governing Board  
Santa Paula Unified School District  
Santa Paula, California

**Report on Compliance for Each Major Federal Program**

We have audited Santa Paula Unified School District's compliance with the types of compliance requirements described in the OMB Circular A-133 *Compliance Supplement* that could have a direct and material effect on each of Santa Paula Unified School District's major federal programs for the year ended June 30, 2015. Santa Paula Unified School District's major federal programs are identified in the summary of auditors' results section of the accompanying schedule of findings and questioned costs.

***Management's Responsibility***

Management is responsible for compliance with the requirements of laws, regulations, contracts, and grants applicable to its federal programs.

***Auditors' Responsibility***

Our responsibility is to express an opinion on compliance for each of Santa Paula Unified School District's major federal programs based on our audit of the types of compliance requirements referred to above. We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and OMB Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*. Those standards and OMB Circular A-133 require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about Santa Paula Unified School District's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances.

We believe that our audit provides a reasonable basis for our opinion on compliance for each major federal program. However, our audit does not provide a legal determination of Santa Paula Unified School District's compliance.

***Opinion on Each Major Federal Program***

In our opinion, Santa Paula Unified School District complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on each of its major federal programs for the year ended June 30, 2015.

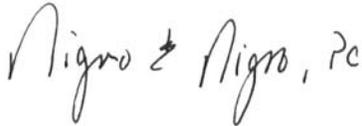
### **Report on Internal Control Over Compliance**

Management of Santa Paula Unified School District is responsible for establishing and maintaining effective internal control over compliance with the types of compliance requirements referred to above. In planning and performing our audit of compliance, we considered Santa Paula Unified School District's internal control over compliance with the types of requirements that could have a direct and material effect on each major federal program to determine the auditing procedures that are appropriate in the circumstances for the purpose of expressing an opinion on compliance for each major federal program and to test and report on internal control over compliance in accordance with OMB Circular A-133, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of the District's internal control over compliance.

*A deficiency in internal control over compliance* exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. *A material weakness in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. *A significant deficiency in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses, as defined above. However, material weaknesses may exist that have not been identified.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of OMB Circular A-133. Accordingly, this report is not suitable for any other purpose.

A handwritten signature in black ink that reads "Nigro & Nigro, PC". The signature is written in a cursive, flowing style.

Murrieta, California  
December 1, 2015

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***Findings and Questioned Costs***

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**SANTA PAULA UNIFIED SCHOOL DISTRICT**  
*Schedule of Audit Findings and Questioned Costs*  
*For the Fiscal Year Ended June 30, 2015*

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**Section I - Summary of Auditor's Results**

***Financial Statements***

Type of auditor's report issued	<u>Unmodified</u>
Internal control over financial reporting:	
Material weakness(es) identified?	<u>No</u>
Significant deficiency(s) identified not considered to be material weaknesses?	<u>None reported</u>
Noncompliance material to financial statements noted?	<u>No</u>

***Federal Awards***

Internal control over major programs:	
Material weakness(es) identified?	<u>No</u>
Significant deficiency(s) identified not considered to be material weaknesses?	<u>None reported</u>
Type of auditor's report issued on compliance for major programs:	<u>Unmodified</u>
Any audit findings disclosed that are required to be reported in accordance with Circular A-133, Section .510(a)	<u>No</u>

Identification of major programs:

<u>CFDA Numbers</u>	<u>Name of Federal Program or Cluster</u>
<u>10.553, 10.555</u>	<u>Child Nutrition Cluster</u>
<u>84.011</u>	<u>Title I, Part C Migrant Education Cluster</u>
<u>84.367</u>	<u>Title II, Part A, Teacher Quality</u>

Dollar threshold used to distinguish between Type A and Type B programs:	<u>\$ 300,000</u>
Auditee qualified as low-risk auditee?	<u>No</u>

***State Awards***

Type of auditor's report issued on compliance for state programs:	<u>Unmodified</u>
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**SANTA PAULA UNIFIED SCHOOL DISTRICT**  
*Schedule of Audit Findings and Questioned Costs*  
*For the Fiscal Year Ended June 30, 2015*

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**SECTION II - FINANCIAL STATEMENT FINDINGS**

This section identifies the significant deficiencies, material weaknesses, and instances of noncompliance related to the financial statements that are required to be reported in accordance with *Government Auditing Standards*. Pursuant to Assembly Bill (AB) 3627, all audit findings must be identified as one or more of the following categories:

<u>Five Digit Code</u>	<u>AB 3627 Finding Types</u>
10000	Attendance
20000	Inventory of Equipment
30000	Internal Control
40000	State Compliance
42000	Charter School Facilities Programs
50000	Federal Compliance
60000	Miscellaneous
61000	Classroom Teacher Salaries
62000	Local Control Accountability Plan
70000	Instructional Materials
71000	Teacher Misassignments
72000	School Accountability Report Card

***There were no financial statement findings in 2014-15.***

**SANTA PAULA UNIFIED SCHOOL DISTRICT**  
*Schedule of Audit Findings and Questioned Costs*  
*For the Fiscal Year Ended June 30, 2015*

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**SECTION III - FEDERAL AWARD FINDINGS AND QUESTIONED COSTS**

This section identifies the audit findings required to be reported by Circular A-133, Section .510(a) (e.g., significant deficiencies, material weaknesses, and instances of noncompliance, including questioned costs).

*There were no federal award findings or questioned costs in 2014-15.*

**SANTA PAULA UNIFIED SCHOOL DISTRICT**  
*Schedule of Audit Findings and Questioned Costs*  
*For the Fiscal Year Ended June 30, 2015*

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**SECTION IV - STATE AWARD FINDINGS AND QUESTIONED COSTS**

This section identifies the audit findings pertaining to noncompliance with state program rules and regulations.

*There were no state award findings or questioned costs in 2014-15.*

**SANTA PAULA UNIFIED SCHOOL DISTRICT**

*Summary Schedule of Prior Audit Findings*

*For the Fiscal Year Ended June 30, 2015*

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<b>Original Finding No.</b>	<b>Finding</b>	<b>Code</b>	<b>Recommendation</b>	<b>Current Status</b>
<i>Finding 2014-1: Child Nutrition Program Controls</i>	<p>The number of students served free, reduced, and paid meals on reports compiled at the site should match the records of the school nutrition program in order to avoid over or under reporting meals served. Any amounts over reported are to be reported to the California Department of Education through an adjusted claim. The deposits compiled at the school sites should also reconcile any cash overages and check for mathematical errors. Once deposits are delivered to the District office for deposit, the responsibilities of receiving funds, counting funds, preparing deposits, and taking the deposit to the bank should be segregated between different employees.</p> <p>Our testing of the school nutrition program revealed deficiencies in the internal control procedures used by the Child Nutrition Program. Our testing discovered that the claim reimbursement forms filed differed from those reported at Isbell Middle School and Santa Paula High School. In a few instances, the free and paid meals served were under-reported, though there were five instances where the District over-reported Free, reduced, or paid meals. In our sample of cash receipts for nutrition services, we also noted that there were a number of large overage and mathematical errors in Santa Paula High School cash receipts. Furthermore, During our testing of internal controls, we noted that the Child Nutrition accountant is currently responsible for receiving funds, counting funds, preparing deposits, and taking the deposit to the bank. This creates a lack of segregation of duties.</p>	30000	<p>We recommend the District review the meal claims with the reports generated by the site in order to ensure that claimed meals are properly reported. All cash receipts which are prepared for deposit should be evidenced by supporting documentation showing an itemization of the item being included in the total bank deposit. Furthermore, all cash shortages and overages should be investigated and documented. This provides an audit trail from the initial cash receipt to the final deposit of the funds into the bank account and evidence that the funds have been deposited intact. Without proper documentation procedures in place, there is an opportunity for misappropriation of funds to go undetected. Good internal controls include segregating duties so that one person is not handling a transaction from beginning to end. This is a critical part of a system of checks and balances. Those who receive the funds should be separate from those who count and deposit the funds. We recommend that separate individuals be responsible for receiving the funds, counting the funds, preparing the deposit, and taking the deposit to the bank.</p>	Implemented.

**SANTA PAULA UNIFIED SCHOOL DISTRICT**

*Summary Schedule of Prior Audit Findings*

*For the Fiscal Year Ended June 30, 2015*

<b>Original Finding No.</b>	<b>Finding</b>	<b>Code</b>	<b>Recommendation</b>	<b>Current Status</b>
<i>Finding 2014-2: Unduplicated Pupil Counts</i>	<p>In order to be counted in CALPADS report 1.17 a student must have an open primary or short-term enrollment in CALPADS over Census Day (the first Wednesday in October) and meet one or more of the following criteria:</p> <ul style="list-style-type: none"> <li>▪ Have a program record with an education program code of Homeless, Migrant, Free Meal Program, or Reduced-Price Meal Program, that is open over Census Day</li> <li>▪ Have an English Language Acquisition Status (ELAS) of “English learner” (EL) that is effective over Census Day</li> <li>▪ Be directly certified in July through November as being eligible for free meals based on a statewide match conducted by CALPADS</li> <li>▪ Be identified as a foster youth based on a statewide match conducted by CALPADS</li> <li>▪ Be identified as a foster youth through a local data matching process and submitted to and validated by CALPADS (functionality will be implemented fall 2014)</li> </ul> <p>During our testing of the free and reduced price meal eligible students reported in the CALPADS 1.17 and 1.18 reports, we noted one student who was reported as free or reduced priced meal eligible who did not have an application on file for the 2013-14 fiscal year.</p>	40000	We recommend that the District work with the Child Nutrition Services Department to update the CALPADS system once all applications are received and reviewed in order to ensure that CALPADS properly reflects the current year application information in the reporting software.	Implemented.

To the Board of Education  
Santa Paula Unified School District  
Santa Paula, California

In planning and performing our audit of the basic financial statements of Santa Paula Unified School District for the year ending June 30, 2015, we considered its internal control structure in order to determine our auditing procedures for the purpose of expressing our opinion on the basic financial statements and not to provide assurance on the internal control structure.

However, during our audit we noted matters that are an opportunity for strengthening internal controls and operating efficiency. The following items represent conditions noted by our audit that we consider important enough to bring to your attention. This letter does not affect our report dated December 1, 2015, on the financial statements of Santa Paula Unified School District.

#### **ASSOCIATED STUDENT BODY (ASB) FUNDS**

**Observation:** During our review of disbursements, we were unable to verify that expenses were consistently pre-approved at Isbell Middle and Santa Paula High due to signatures not being dated.

**Recommendation:** We recommend that the sites document the pre-approval of disbursements by signing and dating purchase orders to ensure compliance in obtaining the required approvals.

**Observation:** In our testing of cash receipts, we found that deposits tested at Santa Paula High and Isbell Middle lacked sufficient supporting documentation. Without supporting documentation, we could not verify whether all cash collected had been deposited intact and into the correct ASB account.

**Recommendation:** We recommend that, before any events are held, control procedures be established that allow for the reconciliation between funds collected and sales. Sound internal controls for handling cash discourage theft of ASB funds and protect those who handle the cash. It is important to tie all proceeds to the specific fundraiser from which they were generated and to ensure that all proceeds from an event are turned in and properly accounted for.

**Observation:** In our test of cash disbursements at Santa Paula High, we noted disbursements which did not have supporting documentation, such as an invoice or receipt, that could be located at the time of our review. Issuing payment for disbursements without supporting documentation can provide the opportunity for the misappropriation of student funds.

**Recommendation:** We advise that the District follow-up on the noted exceptions to ensure that the disbursements are not fraudulent transactions. In addition, we recommend that the site require appropriate supporting documentation prior to issuing disbursements to ensure that student funds are being properly spent.

## **ASSOCIATED STUDENT BODY (ASB) FUNDS**

**Observation:** During our testing at Santa Paula High, we identified that bank reconciliations were not prepared timely. Timely and accurate bank reconciliations are prudent and necessary to ensure that the accounting records match the amounts held on deposit.

**Recommendation:** We recommend the bookkeeper perform monthly bank reconciliations within two weeks after the statement arrives. Additionally, we suggest that review of bank reconciliations be indicated by signing and dating the reconciliation. Review of the bank reconciliations by someone other than the ASB Bookkeeper is an important control to detect errors and possible questionable or suspicious activity.

## **DISTRICT OFFICE**

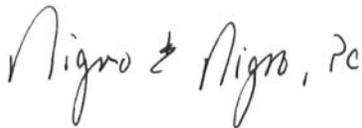
**Observation:** During our review of the District's personnel records, we noted in one instance, where District personnel were unable to locate an employee file.

**Recommendation:** Since the personnel records have been recently moved, we recommend that the District investigate and locate the missing file. Additionally, District personnel should review all records to ensure no further personnel files have been misplaced.

**Observation:** During our review of the procurement process, we noted that there are multiple individuals in the Business Office who have the ability to enter new vendors into the accounting system and approve invoices for payments. This ability represents a lack of segregation of duties, as these individuals could process payments to fictitious vendors without supervisor approval.

**Recommendation:** We recommend that these individuals' access to add new vendors be restricted or that a system generated report for all new vendors be reviewed on a regular basis.

We will review the status of the current year comments during our next audit engagement.



Murrieta, California  
December 1, 2015